



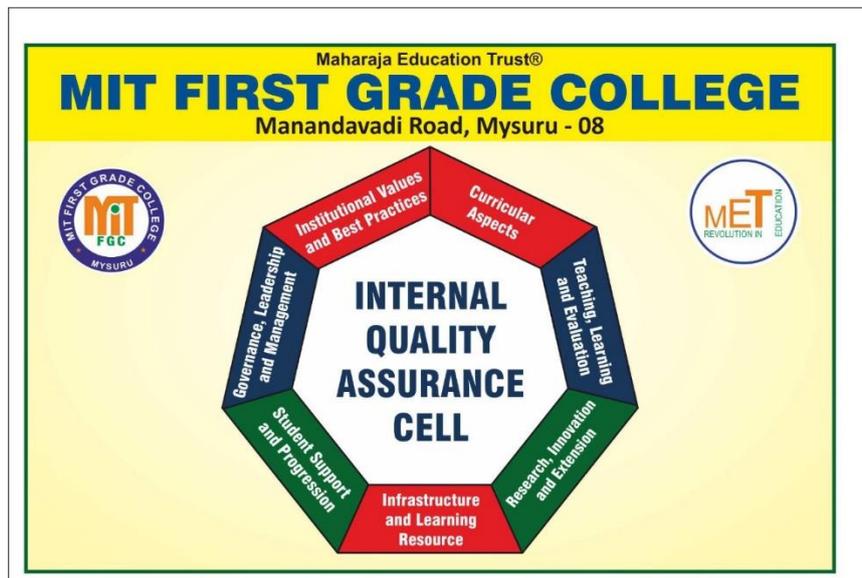
## Institution Committee Manuals - 2025-26

### Vision

*Empower the individuals and the society at large through education excellence; sensitize them for a life dedicated to the service of fellow human beings and mother land.*

### Mission

*To impart holistic education that enables the students to become socially responsive and useful, with roots firm on traditional and cultural values; and to hone their skills to accept their challenges and respond to opportunities in a global scenario.*



## List of Operating Committees for the Academic Year 2025-26

SI No.	Name of the Committees	Name of the Coordinator	Page No.
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3.	Library Committee	Prof. G S Mahadev swamy	10-13
4.	Timetable Committee	Prof. Kavana- B.Com & BBA Prof. Suhas B Raj -BCA Dr. Sunitha S P-M. Com	14-16
5.	Examination Committee	Prof. Deepa Prabhu I -B.Com & BBA Prof. Arvind G- BCA Prof. Madhu M- M. Com	17-19
6.	Internship, Training and Placement Cell	Prof. Shubhadha M R-C & M Prof. Abilasha S -BCA Prof. Arun Kumar K- M. Com	20-22
7.	Anti-Ragging Cell	Prof. Harshitha R	23-30
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23.	Swadeshi Vidyarthi Brigade	Prof. Varshini P Prof. Akshatha A M	80-82
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**Maharaja Education Trust ®  
MIT First Grade College  
Academic Council**

Industrial Suburb, Manandavadi Road, Mysuru -570008, [www.mitfgc.in](http://www.mitfgc.in)

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## **Academic Council**

***"Quality education is the cornerstone of a progressive society."***

### **About the Institution**

**MIT First Grade College** established in 2009 under the patronage of the **Maharaja Education Trust**, '—formerly known as **Gopalswamy College of Professional Studies**—was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution's commitment to holistic, future-ready education.

### **Overview of Academic Council:**

The council operates in the purview of academic excellence. As the institution is affiliated to the University of Mysore, it follows the academic guidelines given by the university. The council consists all the Heads of the department, Academic advisors and management representative of the institution. The council is responsible in curriculum planning, implementation, completion and periodic review of academic activities in alignment with the regulation framed by the University of Mysore and the IQAC.

### **Objectives:**

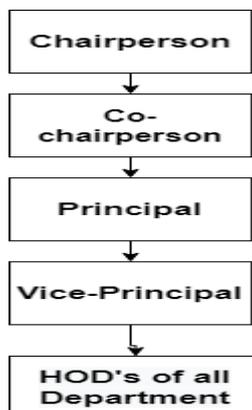
- ❖ To provide strategic guidance for enhancing academic quality, curriculum development, and teaching methodologies.

- ❖ To ensure alignment of academic programs with industry standards, societal needs, and national educational policies.
- ❖ To foster innovation and research culture by promoting interdisciplinary learning and collaborative initiatives.
- ❖ To review and recommend policies for academic planning, student progression, and faculty development.

**Functional procedure of Academic Council:**

- It is supported by various sub committees such as time table committee, examination committee and office administrative committee.
- Preparation of academic calendar every year by the heads of department.
- Finalisation of department work load, individual work load and time table.
- Suggesting measures related to teaching –learning mechanism.
- Implementation of policies and processes that impact faculty teaching and the learning experiences.
- Curriculum design and delivery through teaching pedagogies by the respective faculty.
- Department and Performance appraisal of faculty, infrastructure & institution at regular intervals through feedback.
- Committee conducts Orientation programmes.
- Faculty orientation and development programs
- Committee guides in conduction of IA test, preparatory examinations, remedial classes for the students as per academic calendar.
- Committee evaluates the academic performance of the students through subject wise and faculty wise result analysis.

**Hierarchy of Positions:**



**1. Members of Academic Council for the Academic Year 2025 – 26:**

SN	Name	Designation	Department	Position
1	Sri. N R Manjunath	Correspondent	Management	Chairperson
2	Dr. Panduranga Vittal	Academic Advisor	GS Institutions	Co-Chairperson
3	Dr. Chandrajith M	Principal	Computer Applications	Coordinator
4	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Member
5	Mr. Arvind G	Head of the Department	Computer Applications	Member
6	Ms. Harshitha R	Head of the Department.	Commerce & Management	Member
7	Ms. Reena Sateesh	Head of the Department.	English	Member
8	Dr. Nanda T N	Head of the Department.	Kannada	Member
9	Dr. Guru Prasad	Head of the Department.	Sanskrit	Member
10	Dr. Gopal S	Head of the Department.	Hindi	Member
11	Mr. Prathap S A	PED	Sports & Physical Education	Member
12	Mr. Mahadevswamy G S	Librarian	LIS	Member



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**Internal Quality Assurance Cell**

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### Internal Quality Assurance Cell

***“Quality is never an accident. It is always a result of intelligent effort.”***

***-John Ruskin***

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### **Overview of IQAC**

The National Assessment and Accreditation Council (NAAC) has directed every institution to establish an Internal Quality Assurance Cell (IQAC) as a quality assurance measure. It is a significant administrative body that pledges quality aspects. The prime responsibility of IQAC is to initiate, plan and supervise various activities that are necessary to increase the quality of the education imparted in an institution or college. Every organisation needs to constantly focus on continuous improvement for its survival and success, and this can be easily accomplished by strictly adhering to quality initiatives in every aspect of the institution.

A multifaceted committee made up of alumni, management representatives, teaching and non-teaching members, administrators, community

representatives, and external/industrialist members Experts strive for quality assurance and quality initiatives. All these members work towards quality initiatives and quality assurance. The IQAC committee was founded in 2019–20 with a strong emphasis on qualitative measurements in all areas of academic and administrative performance in order to achieve academic excellence, promote students' holistic development, and provide services to the community.

### **Objectives of IQAC:**

The main objective of establishment of IQAC is to intervene with high standard quality initiatives in teaching- learning, evaluation, research, extension activities for the stakeholders with a systematic approach for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

### **Operational Strategies adopted by IQAC Committee:**

IQAC shall function based on the following mechanisms and procedures

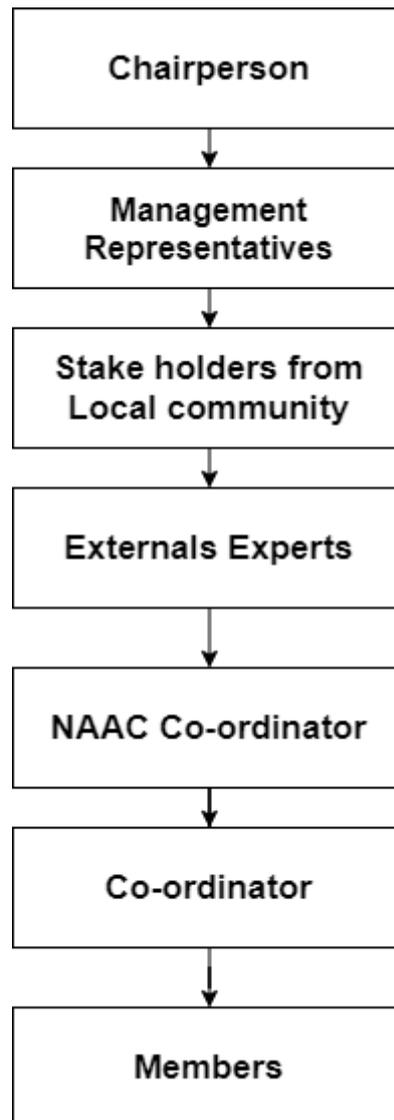
- Emphasising on the efficient and effective performance of the academic and administrative activities.
- Focus towards holistic development of the students and the staff
- Importance to academics and research activities.
- Application of Innovative and modern methods of teaching and learning
- Empowerment of all the sections of the society by providing equitable opportunities with affordable academic programmes.
- Documentation of every activity with the aim of quality improvement.
- Adoption of ICT enabled services in managing the data base.
- Collection of feedback forms from the concerned stakeholders.
- Ensuring the adequacy, maintenance and functioning of the support structure and services
- Development of quality culture in the institution.

### **Role of IQAC Coordinator:**

- ❖ To coordinate the quality-related activities of the institution
- ❖ To coordinate the dissemination of information on various quality parameters of higher education
- ❖ To coordinate the documentation of the various programmes / activities leading to quality improvement

- ❖ To coordinate the timely and efficient execution of the decisions of IQAC committee.
- ❖ To instil the quality culture in the institution by focussing on quality enhancement initiatives.

### **Hierarchy of Positions:**



## 2. Members of IQAC Committee for the Academic Year 2025 - 26:

SI No.	Position		Name
1.	Chair Person		<b>Dr. Chandrajith M</b> Principal, MITFGC, Mysore-08
2.	Management Representative		<b>Shri. N R Manjunath</b> Correspondent, GS Institutions, Mysore
3.	IQAC Coordinator		<b>Dr. S P Sunitha</b> Assistant Professor & IQAC Coordinator, PG Dept. of Commerce, MITFGC, Mysore-08 Mobile No. -9481820871
4.	Stake holders from	Local Community	<b>Mrs. Bhavyashree R</b> Sangeeth Silks 9/CA, Industrial Suburb 3 <sup>rd</sup> Stage, Manadavadi Road, Mysore-570008. Mobile No.-9880058866
		Student	<b>Ms. Nagashree Koundinya</b> Second Year, M.Com MIT FGC, Mysore 570008. Mobile No.9019059497
		Alumni	<b>Mr. Pradhumna Athreya</b> BCom Batch 2020-23, MIT FGC, Mysore 570008, Mobile No. - 9886237151
5.	Stake holders from	Industrialist	<b>Mr. Praveen Kumar M K</b> Founder Director Sunpreet Sustainability Solutions Pvt Ltd. 41, 1 <sup>st</sup> floor, 3 <sup>rd</sup> cross, Janathanagar Mysuru-09 Mobile No.- 9343588544
		Employer	<b>Mr. Trinethra V R</b> Head of Operations, Ideonix Solutions, Shivabassappa Complex, J P Nagar, Mysore. Mobile No- 8050324834
		Stakeholders (Parent)	<b>Mrs. Amritha P Nayak</b> CH37/1, B K Rao Road, Chamarajapuram, Mysore-570005 Mob No.:9590647819
6.	Faculties Members		<b>Asst. Prof. Arvind G</b> Department of Computer Applications, MITFGC
			<b>Asst. Prof. Reena Sateesh</b> HoD of English, MITFGC, Mysore-08
			<b>Asst Prof. Harshitha</b> HOD of Commerce & Management, MITFGC,
			<b>Dr. Nanda T N</b> HoD of Kannada, MITFGC, Mysore-08



## Library Committee

*"Libraries are not made; they grow."*

— Augustine Birrell

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### Overview of Library Committee

The Library Committee plays a pivotal role in ensuring the effective management, development, and utilization of the institutional library resources. The committee is responsible for formulating policies related to the procurement, organization, and maintenance of learning resources including books, journals, e-resources, and digital content. The Committee actively engages in planning initiatives that foster a reading culture across the campus. It ensures that the library remains a vibrant, inclusive, and accessible knowledge hub, aligned with the academic goals of the institution.

## **Objectives:**

- ❖ To encourage maximum and meaningful utilization of library resources by students, faculty, and research scholars.
- ❖ To ensure that library resources are aligned with the curriculum, research activities, and institutional academic goals.
- ❖ To have easy access, equity and quality in information exchange.

## **Library and the Librarian**

The Librarian serves as the coordinator of the Library Advisory Committee, which is primarily responsible for formulating policies related to library operations and development. The committee comprises all department heads, supporting staff and students as members. While the Librarian welcomes suggestions from the members, any proposed initiatives are carefully evaluated and implemented within the defined institutional framework and policies.

The institution has a full-fledged Library and information science for both UG and PG courses. It is well built and has accommodated 3,966 books in commerce, management, Computer Applications, languages, general knowledge, literature and related reference books. There are sufficient newspapers, journals and periodicals to update with recent information and browsing space with and ICT enabled services. It has created a conducive environment for academic enrichment as well as social and personal development of students and faculty of the Institution.

### **The best features of the MIT library are:**

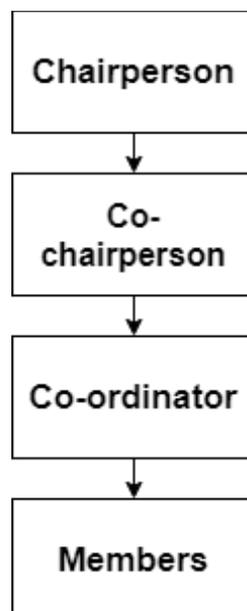
- Extensive Collection
- Reference & Research Support
- Wi-Fi enabled services
- Digital Library Access
- Organised and well-placed books rack
- Spacious Reading Area

- Browsing centre
- Automated Library Management System (LMS)

### **Roles & Responsibilities:**

- A meeting in the beginning of every academic year is scheduled to discuss formulate & revision of existing policies and procedures for the library operations. E.g.: Lending & Collection Service policy etc. and its effective implementation.
- To validate general rules and regulations that governs the functioning of the library services to its stakeholders.
- To device ways of improvising the library services via modern tools and techniques.
- To assess the requirements in the library from time to time and recommend procurement through budget proposals.
- Communicates to management on development plans of library.

### **Hierarchy of Position**



### 3. Members of Library Committee for the Academic Year 2025-26:

SN	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
2	Mr. Mahadevswamy G.S.	Librarian	Library	Coordinator
3	Mr. Arvind G	Head of the Department	Computer Applications	Member
4	Prof. Harshitha R	Head of the Department.	Commerce & Management	Member
5	Ms. Reena Sateesh	Head of the Department.	English	Member
6	Dr. Nanda T N	Head of the Department.	Kannada	Member
7	Mr. Prathap S A	PED	DPE & Sports	Member
8	Dr. Guru Prasad	Head of the Department.	Sanskrit	Member
9	Dr. Gopal S	Head of the Department.	Hindi	Member
10	Mr. Arun Kumar K	Assistant Professor	PG Commerce	Member
11.	Ms. Shubadha	Assistant Professor	Commerce & management	Member
12	Mr. Abhinandan	Assistant Professor	Kannada	Member
13	Ms. Suchithra N	Assistant Professor	Computer Application	Member
14	Ms. Shilpashree	Student	BCom Final	Member
15	Ms. Shakshi	Student	BBA II Yr	Member
16	Mr. Chandrasekar	Student	BCA-II Yr	Member
17	Mr. Chandan	Student	BCA-Final Yr	Member



**Maharaja Education Trust®  
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Timetable Committee**



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### **Timetable Committee**

***"Discipline is the bridge between goals and accomplishment—and your timetable is that bridge."***

**— Jim Rohn**

### **About the Institution**

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### **Overview of Timetable Committee**

The committee operates under the Academic advisory council and as per with university curriculum. It aims at framing timetable class wise and faculty wise as per the work load requirements and subject allocations.

### **Objectives:**

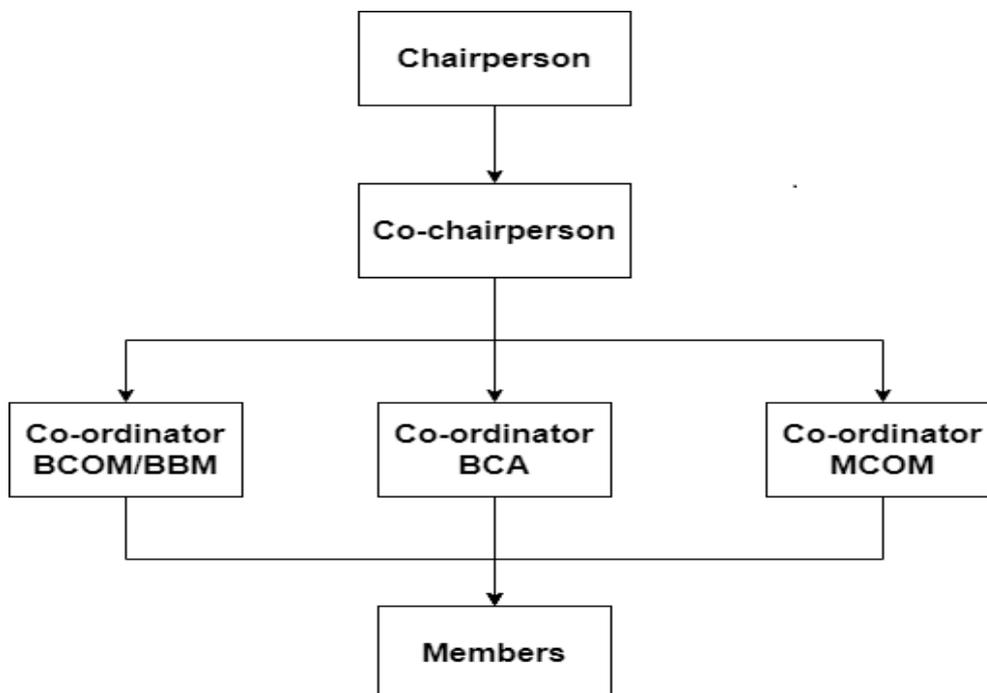
- ❖ To ensure the timetable aligns with the academic curriculum and course requirements.
- ❖ To ensure optimal use of available classrooms, laboratories, faculty, and other infrastructure.

- ❖ To Design schedules that can accommodate remedial or makeup classes.
- ❖ To collaborate with department heads, faculty, and administrative staff for input and feedback.
- ❖ To Smoothen and efficient management of academic program throughout the academic year.
- ❖ To ensure the timetable is clearly communicated to all stakeholders well in advance.

### **Roles & Responsibilities:**

- Preparation of timetable for all the classes as per the curriculum prescribed by the University of Mysore.
- Prepare the timetable of individual faculty on the basis of class time table and subject distribution.
- Adjustment of timetable as and when required during the faculty absence.
- To prepare timetable for internal assessments.
- To allot duties for semester end examination invigilation duties for all the faculties.

### **Hierarchy of Positions:**



#### 4. Members of Timetable Committee for the Academic Year 2025-26:

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson/ Coordinator
3	Ms. Kavana N	Assistant Professor	Commerce & management	B.Com & BBM Coordinator
4	Mr. Suhas B Raj	Assistant Professor	Computer Applications	BCA Coordinator
5	Ms. Yamini R	Assistant Professor	Commerce & management	Member
6	Ms. Yashashwini B	Assistant Professor	Computer Applications	Member



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**Examination Committee**



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### Examination Committee

*"Exams are not just a test of knowledge, but of patience, focus, and determination."*

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#### Overview of Examination Committee

The committee functions as an institutional body led by designated coordinators under the guidance of the Principal and operates in alignment with the Academic Advisory Council and the University-prescribed curriculum. It is responsible for conducting two internal assessments—C1 and C2—each carrying 30 or 40 marks per semester. The scores from these assessments are mapped and converted according to the course requirements. The C3 (External Examination) is conducted in accordance with the regulations set forth by the University of Mysore.

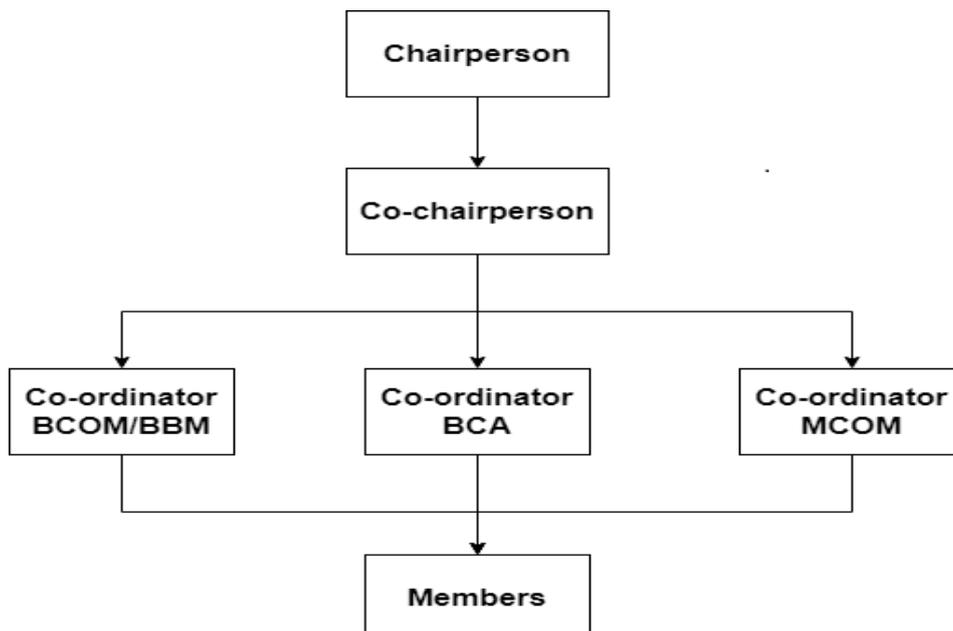
## Objectives:

- ❖ To ensure smooth and orderly conduction of examinations as per the guidelines of university of Mysore.
- ❖ To schedule the dates for conduction internal assessment in coordination with timetable committee and communicate to the respective stakeholders.
- ❖ Ensure secure preparation, printing, storage, and distribution of question papers and answer booklets.

## Roles & Responsibilities:

- Conduct meetings to decide on proposed dates for conducting internal assessment.
- Prepare and publish examination schedules (internal and external) in a timely manne
- Forward circulars for the preparation of question papers and scheme of evaluation to faculties in their respective subjects.
- Collection of scripts on the day of examination from room invigilators and delivery the same to concerned subject faculty.
- Keep proper documentation of examination proceedings, results, attendance, and invigilation duty rosters.
- Room arrangements & seat arrangements of the students are taken care.
- Ensuring the availability of stationary necessary for conducting the examination.

## Hierarchy of Positions:



### 5. Members of Examination Committee for the Academic Year 2025-26:

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson/ Coordinator
3	Ms. Deepa Prabhu I	Assistant Professor	Commerce & management	B.Com & BBM Coordinator
4	Mr. Arvind G	Assistant Professor	Computer Applications	BCA Coordinator
5	Ms. Latheswari	Assistant Professor	Kannada	Member
6	Mr. Sachin C A	Assistant Professor	Commerce & management	Member
7	Ms. Bhavya K	Assistant Professor	Commerce & management	Member
8.	Mr. Rakshith Kesari T S	Assistant Professor	English	Member
9	Ms. Bhoomika M M	Assistant Professor	Computer Applications	Member
10	Ms. Pavithra H S	Assistant Professor	Computer Applications	Member



## Internship, Training and Placement Cell

*“Tell me and I forget, teach me and I may remember, involve me and I learn.”*

– Benjamin Franklin

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### Overview of Placement Cell

The **Internship, Training and Placement Cell** plays a pivotal role in connecting qualified and talented students with suitable career opportunities. It fosters confidence and enthusiasm among students, preparing them to become competent professionals who can meet both industry demands and societal needs. The institution offers a structured platform for students to participate in **pre-placement activities**, including written tests, interviews, and group discussions, organized in accordance with the requirements of visiting companies. In addition, **pool campus interviews** are hosted by the institution, while various **training programs** are conducted to help students enhance their skills and showcase their potential. **Simulation exercises and mock interviews**

are also regularly held to prepare students for real-world recruitment processes and boost their confidence.

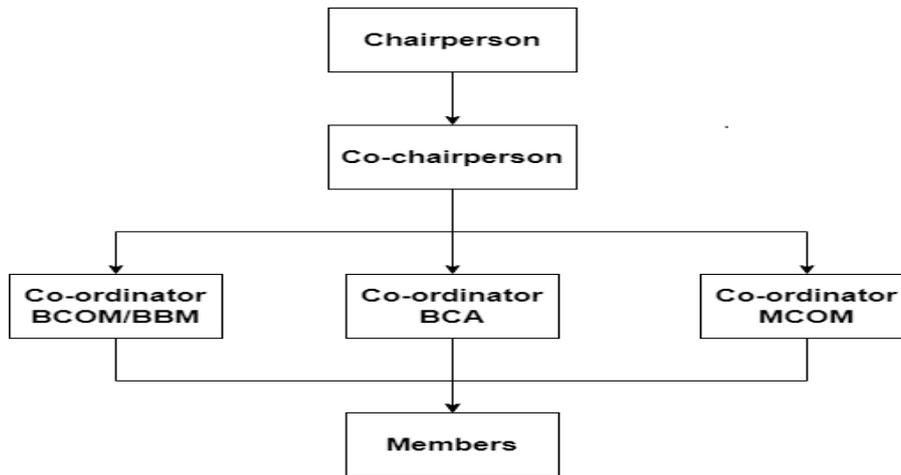
### **Objectives:**

- ❖ To provide career guidance about avenues open after graduation.
- ❖ To guide students to choose right career and give knowledge, skills, aptitude and meet the manpower requirements of the industry.
- ❖ To support and encourage young people to be active participants in shaping their future- Organisation pre-placement training.

### **Roles & Responsibilities:**

- Conduction of training programmes that includes aptitude, communication skills, reasoning skills, facing interview board and other related things.
- Provide insights about possible placements in the near future.
- Organisation of pool campus interview across the district annually.
- Students are motivated to attend pool campus interview in other colleges and sister concerns of MET.
- Preparation of resume and needed documents.
- Scheduled meeting regularly in presence of the principal.
- Regular Communication with the placement agencies and placement cell of our sister concerns.
- Communicate with other colleges for exchange of ideas as well students for organising placements.
- Training on soft skills is organised for the outgoing students to mould and build confidence among the students.
- Mock interviews are conducted in combination with academic events.
- What's app class groups are created to interact often with the students and placement coordinators.

## Hierarchy of Positions:



## 6. Members of Internship, Training and placement cell for academic year 2025-26:

S/l	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Commerce	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Ms. Shubhada M R	Assistant Professor	Commerce & Management	B.Com & BBM Coordinator
4	Ms. Abilasha C	Assistant Professor	Computer Applications	BCA Coordinator
5	Mr. Madhu M	Assistant Professor	PG Commerce	M.Com Coordinator
6	Ms. Pooja D	Assistant Professor	Commerce & Management	Member
7	Ms. Pavithra H S	Assistant Professor	Computer Applications	Member
8	Ms. Nisrga HP	Student	BCA	Member
9	Mr. Sagar	Student	BCA	Member
10	Mr. Sukruth H Bhardwaj	Student	BCA	Member
11	Ms. Pushpanjali A	Student	B.Com-A	Member
12	Mr. Hemanth R	Student	B.Com-A	Member
13	Ms. Niveditha L	Student	BBA	Member
14	Ms. Nagashree	Student	M.com II Yr	Member



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**Anti-Ragging Cell**



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## **ANTI RAGGING CELL**

***Ragging does not break ice. It breaks lives, career and families!***

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### **Overview of Anti Ragging Cell**

The **Anti-Ragging Cell** is a dedicated committee established to ensure a **safe, respectful, and ragging-free environment** for all students on campus. It works in accordance with UGC regulations to **prevent, monitor, and address any incidents of ragging**, while promoting student well-being and mental health. The cell acts promptly on grievances, fosters awareness, and ensures that students feel secure and supported throughout their academic journey.

### **Anti-Ragging Cell according to UGC**

The University Grants Commission vide its letter no F.1-16/2007 (CPP-II) dated June 17, 2009 has reiterated the ban on ragging of students in Institutions of Higher Learning. The students are therefore directed to strictly desist from any

kind of ragging. In pursuance to the Judgment of the Hon'ble Supreme Court of India dated 8.5.2009 in Civil Appeal No. 887/2009), the University Grants Commission framed "UGC Regulations on curbing the menace of ragging in higher educational institutions, 2009" which were notified on 17th June, 2009 and are to be mandatorily followed by all universities and colleges.

Recent updates on Ragging: The 3rd Amendment of UGC Regulations on "Curbing the menace of Ragging in Higher Educational Institutions, 2016 according to this: 3(j) Any act of physical or mental abuse (including bullying and exclusion) targeted at another student (Fresher or otherwise) on the ground of colour, race, religion, caste, ethnicity, gender (including transgender), sexual orientation, appearance, nationality, regional origins, linguistic identity, place of birth, place of residence or economic background.

### **UGC Guidelines**

The UGC has accorded top most priority to curtail the menace of ragging in Institution of higher education. The following measures have been undertaken by the UGC: -

- UGC has constituted Coordination Committee and Inter Council Committee for affective measures of anti-ragging in Higher Educational institutions.
- Anationwide 24X7X365 Anti-Ragging toll free "helpline" 1800-180-5522 in 12 languages has been made operational by the UGC with Call Centre facilities for helping victims of ragging, besides facilitating effective coordinated action by all concerned. The complaints can also be filed through email at [helpline@antiragging.in](mailto:helpline@antiragging.in)
- UGC has also developed the Anti-Ragging Mobile Application for filing the complaint on ragging, filing the affidavit and for calling the Toll Free Anti Ragging Helpline Number and same may be downloaded from Google Play Store.
- UGC has developed the Anti-Ragging website i.e. [www.antiragging.in](http://www.antiragging.in). The portal contained record of registered complaints received and the status of the action taken thereon.
- Anti-Ragging Cell of UGC in Coordination with Monitoring Agency & Helpline follows up/close the case with the satisfaction of victim.
- From time to time, UGC has been issuing necessary advisories to all the educational institutions. Recently UGC has sent circular on 16.09.2022 &

30.12.2021. In addition to these measures, UGC has also issued letter to the Secretaries of Higher Education of all States & UTs on 23.05.2022 & 05.04.2022.

- UGC regulations on curbing the menace of ragging in Higher Educational Institutions, 2009 and UGC (Promotion of equity), Regulations, 2012.
- Anti-Ragging Cell also holds Anti Ragging Monitoring Committee in coordination with Ministry of Education.
- UGC has revised the procedure for students to file online Anti Ragging Affidavit and sent letter to the Vice-Chancellor of all Universities & the Principal of all Colleges to implement the revised procedure and to display the email address and contact number of the Nodal Officer of Anti-Ragging of the Universities/Colleges in their website and campus areas like Admission Centre, Departments, Library, Canteen, Hostel, and Common facilities etc. to create awareness about the revised procedure for students to file online Anti Ragging Affidavit.

### **Objectives:**

- ❖ To Create a safe and supportive campus environment by proactively deterring any form of ragging.
- ❖ To Educate students about the harmful effects and legal consequences of ragging through orientations, campaigns, and notices.
- ❖ To Keep strict vigilance in hostels, classrooms, and common areas, and take immediate action on any complaints or reports.
- ❖ To Provide support and protection to victims while ensuring strict disciplinary or legal action against perpetrators.

### **Ragging implies the following:**

- Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness not only with student but anyone in the campus.
- Indulging in rowdy or indiscipline activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any other student.

- Asking any student to do any act and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such a student.
- Exploiting the services of a student for completing the academic tasks assigned to an individual or a group of students.
- Any act of financial extortion or forceful expenditure burden put on a student by other students.
- Any act of physical abuse including all variants of it: sexual abuse, stripping, forcing obscene and lewd acts, and gestures, causing bodily harm or any other danger to health or person.
- Any act or abuse by spoken words, emails, post, and public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to any other student.

### **Punishment to those found guilty**

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be liable to one or more of the following punishments:

- Suspension from attending classes and academic privileges
- Suspension from the college for a period of one month
- Debarring from appearing in internal test / University Examination
- Withdrawing scholarships and other benefits

### **Standard Operating Procedure (SOP)**

- The complaint management mechanism is carried out in three levels in the institution.
- If any Student is harassed by ragging should immediately brought to the notice of the class teacher/Mentor/Department Head.
- If not resolved should be brought to the notice of Anti Ragging Cell. The cell must immediately investigate the lodged complaint and take necessary disciplinary action.
- If harassment still unresolved, Principal in consultation with management can proceed with punishment based on the complaint lodged and previous enquires.

### **Roles & Responsibilities of the Cell:**

- Should meet compulsory twice every semester and as when needed.
- Should maintain all the records related to Organising of meetings, meeting proceedings, grievance log book, maintenance of relevant documents, files and folders etc.
- Should maintain discipline in gatherings and occasions of the college to avoid unnecessary clashes.
- Make the campus ragging free.
- Update and communicate with UGC Anti-ragging websites and details.
- Filling the online student's and parent undertaking affidavit and other forms every academic year.

### **Important links for the students, colleges, universities and councils:-**

Students and Parents Undertaking Affidavit In compliance of the second amendment in UGC Regulations, it is compulsory for each student and every parent to submit an online Anti-Ragging undertaking affidavit every academic year. The universities and colleges are also requested to implement the revised procedure for students to file online Anti-Ragging affidavits. The student will receive an e-mail with her/ his registration number. The student will forward that e-mail to the Nodal officer in her/ his university/college e-mail. (Please note that the student will not receive pdf affidavits and she/ he is not required to print & sign it as it used to be in the earlier case).

[https://www.antiragging.in/affidavit\\_registration\\_disclaimer.html](https://www.antiragging.in/affidavit_registration_disclaimer.html)

- **Ragging Complaints Registration**

The complaints of ragging are being registered through the following means:

1. Via e-mail: [helpline@antiragging.in](mailto:helpline@antiragging.in)
2. National Anti-Ragging Help Line: 1800-180-5522. 24x7 Toll Free Number
3. Suo Motto via Social Media platforms, news, reporters, influencers, social workers among others Links for filling out ragging complaints:

The National Anti-Ragging Helpline website - [www.antiragging.in](http://www.antiragging.in)

The Monitoring Agency website - [www.c4yindia.org](http://www.c4yindia.org)

- **Universities and Colleges Compliance**

The UGC regulation has made it mandatory for the universities and colleges to demote ragging in their campuses and follow the compliances to achieve these objectives. The universities are requested to fill online compliance and also immediately instruct all the colleges under their purview to follow it.

Link for 'confirmation on compliance being followed':

[www.antiragging.in/compliance\\_disclaimer.html](http://www.antiragging.in/compliance_disclaimer.html)

[www.c4yindia.org/Home/CollegeCompliance](http://www.c4yindia.org/Home/CollegeCompliance)

- **Colleges and Universities Contact Details**

As per the order of the Hon'ble Supreme Court, it is mandatory for the college and university authorities to update their details each year, so that college students can navigate the college or university details while filing the undertaking affidavit.

Link to update college or university details:

[www.antiragging.in/compliance\\_disclaimer.html](http://www.antiragging.in/compliance_disclaimer.html)

<https://www.c4yindia.org/Home/UpdateCollCont>

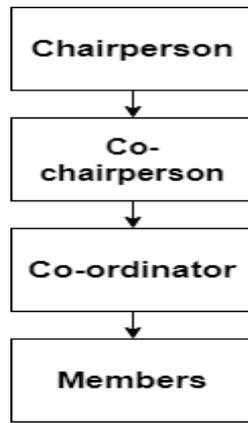
- **Councils reporting**

The various councils in India are the statutory bodies for regulating universities and colleges. The measures undertaken by them to curb the menace of ragging in their respected affiliated universities and colleges are to be mandatorily reported.

Link to upload the council's reports: [www.antiragging.in/admin/login.php](http://www.antiragging.in/admin/login.php)

Reach out	
<b>University Grant Commission (UGC)</b> Bahadur Shah Zafar Marg New Delhi 110 002 P: 91 11 2360 4446; 2360 4200 E: <a href="mailto:contact.ugc@nic.in">contact.ugc@nic.in</a>	<b>UGC Anti-Ragging Cell (ARC) NET Bureau,</b> South Campus of Delhi University, Benito Jhuarez Marg, New Delhi 110 021 P: 91 11 2411 2087 E: <a href="mailto:raggingcell@yahoo.in">raggingcell@yahoo.in</a> The National Anti-Ragging Helpline website - <a href="http://www.antiragging.in">www.antiragging.in</a>
<b>Monitoring Agency Centre for Youth (C4Y)</b> New Delhi 110 068 P: 91 11 4161 9005 E: <a href="mailto:antiragging@c4yindia.org">antiragging@c4yindia.org</a>	<b>National Anti-Ragging Helpline</b> New Delhi 110 007 P: 1800 180 5522 E: <a href="mailto:helpline@antiragging.in">helpline@antiragging.in</a>

### Hierarchy of Positions:



### 7. Members of Anti-Ragging Cell for the Academic Year 2025-26:

SN	Name	Department	Position	Contact No
1	Dr. Chandrajith M	Principal	Chairperson	9620228110
2	Dr. Sunitha S P	IQAC Coordinator	Co-Chairperson	9481820871
3	Ms. Harshitha R	C&M	Coordinator	9886043602
4	Mr. Arvind	Computer Applications	Member	8722882266
5	Mr. Abhinandan K M	Kannada	Member	9845526698
6	Ms. Parvathi G	Computer Applications	Member	9972601934
7	Mr. Shiva Kumar	Office	Member	9110232591
8	Mr. Shahiddin	III BCom	Student Member	8431327848
9	Mr. M C Ravi	III BBA	Student Member	9353660733
10	Mr. Sagar B N	III BCA	Student Member	8867062379
11	Mr. Shree Ram	II Yr M. Com	Student Member	9480270185



**Maharaja Education Trust ®**  
**MIT First Grade College**  
**Anti-Ragging Cell**



Industrial Suburb, Manandavadi Road, Mysuru -570008, [www.mitfgc.in](http://www.mitfgc.in)

Affiliated to University of Mysore, Accredited by NAAC with "A" Grade, ISO 9001:2015 Certified Institution

**Members of Anti-ragging Squad of the Institution 2025-26**

Sl.No.	Name	Department	Position	Contact No
1	Dr. Chandrajith .M	Principal- Commerce	Chair Person	9620228110
2	Dr. Sunitha S P	IQAC Coordinator	Co- Chairperson	9481820871
3	Ms. Latheswari	Kannada	Coordinator	9449406726
4	Ms. Deepa Prabhu I	Commerce & Management	Member	9632507547
5	Mr. Pradeep U	Office	Member	9535749333
6	Mr. Shiva Prasad D L	Computer Applications	Member	9741406556



**Maharaja Education Trust ®  
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Grievance Redressal Cell**

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Affiliated to University of Mysore, Accredited by NAAC with "A" Grade, ISO 9001:2015 Certified Institution



### **Grievance Redressal Cell**

***"Accountability in institutions begins where grievances are addressed with sincerity."***

#### **About the Institution**

MIT First Grade College' established in 2009 under the patronage of the **Maharaja Education Trust**, '—formerly known as **Gopalaswamy College of Professional Studies**—was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution's commitment to holistic, future-ready education.

#### **Overview of Grievance Redressal Cell**

The Grievance Redressal Cell is a formal body established within the institution to address and resolve concerns, complaints, or issues raised by students, faculty, and staff in a fair, transparent, and timely manner. It serves as a platform for stakeholders to voice their grievances related to academic, administrative, or personal matters without fear of discrimination or retaliation. The Cell ensures that all complaints are handled with confidentiality, empathy, and objectivity, promoting a culture of trust, respect, and accountability. By providing structured mechanisms for grievance resolution, the Cell contributes to a healthy academic environment, reinforces institutional integrity, and upholds the rights and dignity of every individual within the campus community.

## **Objectives**

- ❖ To create a platform where students can share their problems regarding academic and non-academic matters.
- ❖ To take suggestions from the students for improvement of the college.
- ❖ To take necessary steps for improvement of the institute in the light of grievances.
- ❖ To suggest periodic amendments of all the rule books of the institute depending on the relevance.

## **Standard Operating Procedure (SOP)**

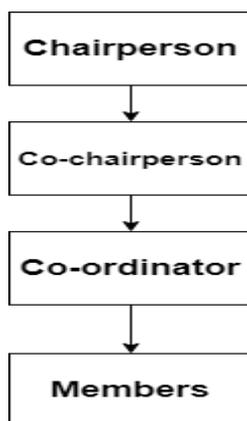
Grievances should be brought to the notice of concerned class teachers/ Mentors and Department Heads. The Mentor and Head of the respective department will address the issue and try to resolve it within one week of the receipt of the grievance. If there is no response within the stipulated time from the respective department or grievant is dissatisfied with response/resolution to his/her grievance, then the grievant is free to represent his/her grievance to the Institute Grievance Redressal Cell. The Cell will submit the detailed report and recommendations to the principal for the necessary actions.

## **Roles & Responsibilities:**

The cell operates through the faculty of the college at different layers to resolve the issues and concerns of the students related to college, academics, and some personal and psychological aspects.

- The departmental level grievances are attended by the concerned Mentors and Department Heads.
- The student and staff members of grievance Redressal cell act as facilitators to communicate and sort out the grievances at the department level.
- Unresolved grievances at the departmental level are referred to the Grievance Redressal Cell of the institution and are resolved in consultation with principal and management.

### Hierarchy of Positions:



### 8. Members of Grievance Redressal Cell for the Academic Year 2025-26: -

S/N	Name	Department	Position	Phone No.
1	Dr. Chandrajith M	Computer Applications	Chairperson	9620228110
2	Dr. Sunitha S P	IQAC Coordinator	Co-Chairperson	9481820871
3	Ms. Reena Sateesh	English	Coordinator	9945404996
4	Mr. Arvind G	Computer Applications	Member	8722882266
5	Ms. Harshitha R	Commerce & Management	Member	9886043602
6	Mr. Prathap S A	PED	Member	8088422721
7	Mr. Shiva Kumar	Manager	Member	9110232591
8	Ms. Aishwarya	Student-BCA	Member	9686547362
9	Ms. Nisarga	Student-BBA	Member	8748933451
10	Mr. Hemanth R	Student-B. Com	Member	7676283175



## Internal Complaint Committee

### *"Facilitating Fair and Transparent Processes"*

#### About the Institution

**MIT First Grade College** established in 2009 under the patronage of the **Maharaja Education Trust**, '—formerly known as **Gopalaswamy College of Professional Studies**—was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution's commitment to holistic, future-ready education.

#### Overview and Purpose

"Internal Complaints Committee" (ICC) means Internal Complaints Committee to be constituted by an HEI under sub regulation (1) of regulation 4 of these regulations. Any existing body already functioning with the same objective (like the Gender Sensitization Committee against Sexual Harassment (GSCASH)) should be reconstituted as the ICC.

An ICC, as the name suggests, is an internal committee of a workplace to receive and redress complaints. According to University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015, ICC has to follow the principles of natural justice. It means that in case of any complaints and issues from the faculty and students, ICC must conduct a thorough inquiry absolutely fairly, in a neutral manner and without any bias for or against anyone.

Internal Complaints Committee (ICC) In pursuance of UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institutions) Regulations, 2015 read with Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, the Internal Complaints Committee (ICC) of the College is constituted as under to deal with complaints relating to Sexual harassment at the work place.

**Responsibilities of the Higher Educational Institution:**

- Zero tolerance policy towards sexual harassment.
- Commitment to create campus free from discrimination, harassment, retaliation or sexual assault at all levels.
- Organise regular orientation or training programmes for the members of the ICC to deal with complaints,
- Provide assistance if an employee or a student chooses to file a complaint against the issues.
- Provide mechanisms of dispute redressal
- Ensure that victims or witnesses are not victimised or discriminated against while dealing with complaints of sexual harassment.

**Measures:** The Internal Complaints Committee has focuses on two types of measures and they

**Preventive Measures**

- To strive to foster an environment that values gender sensitivity, equality, and non-discrimination.
- To orient the students on the moral values and building a responsible stakeholder.

**Remedial Measures:**

- To investigate the allegations and complaints and resolving them.
- To give every complaint serious consideration and resolve at the grassroot level itself.

**Grievance redressal mechanism of ICC:**

- On receipt of a complaint, the ICC shall conduct a preliminary enquiry so as to ascertain the truth of the allegations by collecting the documentary evidence as well as recording statements of any possible witnesses including the complainant.

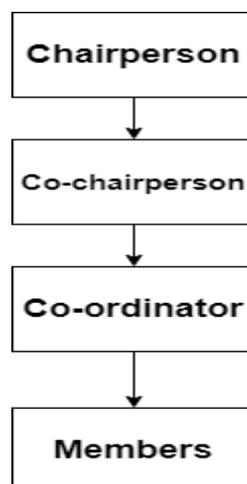
- ICC shall then submit the preliminary enquiry report to the principal, along with all the original documents adduced during the preliminary enquiry proceedings.
- In case the allegations are not in the nature of sexual harassment, the ICC may refer such complaints to the Grievance Redressal Cell or to the principal.
- The ICC shall comply with the procedure prescribed in the aforementioned UGC Regulations 2015 and the Sexual Harassment Act for inquiring into the complaint in a time bound manner.
- In case if the complaint was made knowing it to be untrue or forged, or misleading information has been provided during the inquiry, the complainant shall be liable to be punished as per the relevant provision of the aforementioned UGC Regulations 2015.

**Possible actions that can be taken against the accused if found guilty are: -**

Depending upon the severity of the case, punitive action may take any of the following forms

- Warning
- Written apology
- Bond of good behaviour
- Adverse remark in the Confidential Report
- Stopping of increments/promotion
- Suspension
- Dismissal
- Any other relevant actions

**Hierarchy of Positions:**



**09. Members of Internal Complaint Committee for the Academic Year 2025-26:**

<b>S/N</b>	<b>Name</b>	<b>Designation</b>	<b>Department</b>	<b>Position</b>
1	Prof. Vineetha P.K	LLB (PhD)	Sarada Villas Law College	Presiding Officer
2	Ms. Supreetha S	Assistant Professor	Commerce & Management	Coordinator
3	Ms. Latheshwari	Assistant Professor	Kannada	Member
4	Mr. Manohar M	Assistant Professor	Commerce & Management	Member
5	Ms. Renuka Devi	Assistant. Professor	Computer Applications	Member
6	Mr. Nanko Naik	Clerk	Office	Member
7	Ms. Kaveri	Attender	Non-Teaching staff	Member
8	Ms. Uma Maheshwari	Student	Final BBA	Member
9	Ms. Amritha M	Student	Final B.Com	Member
11	Mr. Chethan Chirag M	Student	Final BCA	Member
12	Mr. Niranjana. B	Student	M.Com	Member



### **Equal Opportunity Cell**

*Until we get equality in education, we won't have an equal society.*

*-Sonia Sotomayor*

#### **About the Institution**

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#### **Overview of Equal Opportunity Cell**

India, a land of rich diversity, is home to people of various religions, castes, creeds, and communities. To overcome social deprivation, gender inequality, and economic disparities—and to promote the upliftment of marginalized groups—an **Equal Opportunity Cell** has been established in the institution. The **Equal Opportunity Cell** is committed to ensuring that all students are treated with fairness and dignity, striving to eliminate deep-rooted inequalities within the education system. It actively works to address issues related to **SC, ST, OBC, Persons with Disabilities (PwD)**, and **gender-based disparities**, fostering an inclusive and equitable academic environment that empowers every student to succeed.

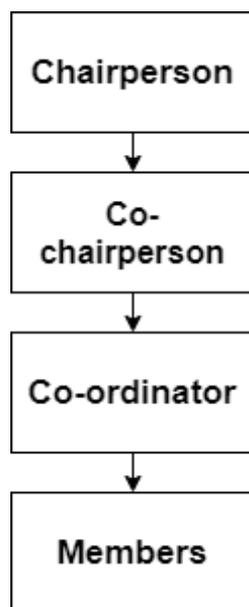
### **Objectives:**

- ❖ To implement policies and programs for the upliftment of marginalized groups, including specially-abled individuals and women, by offering academic, financial, social guidance, and counseling.
- ❖ To foster an inclusive campus environment through awareness and sensitization initiatives.
- ❖ To support skill development and enhance students' employability.
- ❖ To design development programs tailored to the diverse needs of students.
- ❖ To facilitate timely legal redressal in cases of equal opportunity violations.

### **Roles & Responsibilities:**

- To ensure equity and equal opportunity to the community at large in the college and bring about social inclusion.
- To look into the grievances of the weaker section of society and suggest an amicable solution to their problems.
- To disseminate the information related to schemes and programmes for the welfare of the socially weaker section students.
- Understand the problem of students and faculty belonging to SC/ST/OBC/PwD and take necessary action and/or render them necessary advice/help to resolve the matter that may be academic or administrative.
- Create awareness among the SC/ST/OBC students regarding the various Government and Non-Government scholarship schemes.
- Counsel the students to help them overcome inferiority complex related to interaction with fellow students and personal grooming, etc.
- Promote higher education among the SC/ST/OBC or weaker communities that are suffering from economic, social and educational deprivations.
- Continuously monitor and evaluate the reservation policies and other programs intended for SC/ST/OBC by the GOI for their effective implementation at the institute.
- Suggest follow-up measures to the administration of the Institute for achieving the objectives and targets laid down by MHRD, GOI for the empowerment of SC/ST/OBC.
- To organize periodic meetings to monitor the progress of different schemes.

### Hierarchy of Positions:



### 10. Members of Equal Opportunity Cell for the Academic Year 2025-26:

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Mr. Rakshith Kesari T S	Assistant Professor	English	Coordinator
4	Mr. Kumar R	Assistant Professor	Political Science	Member
5	Ms. Bhavya K	Assistant Professor	Commerce & Management	Member
6	Ms. Minu B V	Assistant Professor	Computer Applications	Member
7	Mr. Nanko Naik	Clerk	Office	Member
8	Mr. Sagar B N	Student	BCA	Member
9	Mr. Dattu Kumar	Student	BCA	Member



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**Internal Quality Assurance Cell**

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## **Scheduled Caste/Scheduled Tribe Cell (SC/ST Cell)**

### **About the Institution**

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### **Overview of the Cell**

Scheduled Castes and Scheduled Tribes have been identified as the two most backward groups of Indian Society. They include all such castes, races or tribes, which have been declared as scheduled castes and scheduled tribes by the Constitution of India under the provisions of Article 341 and 342 of the Constitution of India. Scheduled Castes generally represent those communities, which have suffered from the stigma of untouchability in one form or the other. Scheduled Tribes are generally those who have been living in seclusion in hills and forests, more or less untouched by modern civilization and development.

Scheduled Tribes (ST) and Scheduled Castes (SC) cells in educational institutions play a crucial role in promoting equity, inclusion, and empowerment for students belonging to these communities. These cells are established to address the specific challenges faced by SC/ST students and ensure their rights and welfare is protected within the academic environment.

Below are the key roles of SC/ST cells in educational institutions:

### **Objectives of the Cell**

- To ensure social equity, a Safe and Inclusive Environment irrespective of cast, creed and religion.
- To implement reservation policies and guidelines as per government directives in admissions, scholarships, and employment.
- To provide academic support initiatives to enhance the performance of SC/ST students.
- To address complaints related to caste-based discrimination, harassment, or any form of unfair treatment promptly and effectively.

### **Functions of the Cell**

#### **A. Ensuring Access and Inclusivity**

- **Admissions Support:** Facilitate the admission process for SC/ST students, ensuring they receive the benefits of reservation policies and quotas.
- **Awareness Programs:** Spread awareness about government schemes, scholarships, and other opportunities available to SC/ST students.

#### **B. Providing Academic Support**

- **Remedial Coaching:** Organize additional coaching classes to help students overcome academic challenges.
- **Mentorship Programs:** Pair students with mentors to guide them in their academic and career paths.
- **Skill Development:** Conduct workshops and training programs to enhance their employability skills.

#### **C. Safeguarding Rights**

- **Monitoring Discrimination:** Actively monitor and address instances of caste-based discrimination or harassment on campus.
- **Grievance Redressal:** Provide a platform for students to report grievances and ensure prompt action is taken.

#### **D. Promoting Cultural Sensitivity**

- **Cultural Programs:** Celebrate cultural diversity by organizing events and programs that highlight the heritage and traditions of SC/ST communities.
- **Sensitization Workshops:** Conduct workshops for faculty and students to promote understanding and respect for marginalized communities.

#### **E. Implementing Welfare Schemes**

- **Scholarships and Fellowships:** Facilitate the distribution of scholarships, fellowships, and financial aid to eligible students.
- **Hostel Facilities:** Coordinate with administration to ensure availability and allocation of hostel accommodations for SC/ST students.

#### **F. Career Guidance and Placement**

- **Career Counselling:** Offer career guidance and counselling sessions tailored to the needs of SC/ST students.
- **Placement Assistance:** Collaborate with placement cells to provide opportunities and special initiatives for SC/ST students in the job market.

#### **G. Policy Advocacy**

- **Institutional Policies:** Advise the institution on policies and practices to better support SC/ST students.
- **Collaboration with Authorities:** Work closely with government and non-governmental organizations to ensure effective implementation of welfare programs.

#### **H. Building Confidence and Leadership**

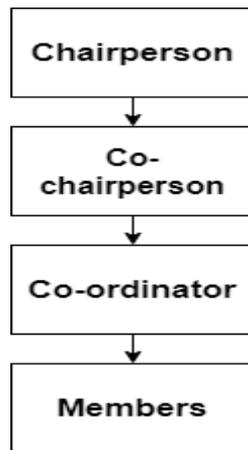
- **Leadership Development:** Encourage SC/ST students to participate in student governance and leadership roles.
- **Workshops and Seminars:** Organize motivational and personality development sessions to build confidence.

#### **I. Data Collection and Reporting**

- Maintain records of SC/ST students, their progress, and the utilization of resources.
- Submit reports to higher authorities regarding the functioning and impact of the SC/ST cell.

By fulfilling these roles, SC/ST cells help create a supportive and empowering environment that enables students from marginalized communities to thrive academically, socially, and professionally.

### Hierarchy of Positions:



### 11. Members of SC-ST Cell for the Academic Year 2025-26:

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Mr. Manohar N	Assistant Professor	Commerce & Management	Coordinator
4	Mr. Kumar R	Assistant Professor	Political Science	Member
5	Ms. Bhavya K	Assistant Professor	Commerce & Management	Member
6	Mr. Nanko Naik	Superintend	Office	Member
7	Mr. Vijay	Student	B.Com	Member
8	Mr. Darshan	Student	BBA	Member



**Maharaja Education Trust ®**  
**MIT First Grade College**  
**Cultural Committee**



Industrial Suburb, Manandavadi Road, Mysuru -570008, [www.mitfgc.in](http://www.mitfgc.in)

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### Cultural Committee

*"The Cultural Committee is not just about events—it's about creating shared experiences and lifelong memories."*

#### About the Institution

MIT First Grade College' established in 2009 under the patronage of the **Maharaja Education Trust**, '—formerly known as **Gopalaswamy College of Professional Studies**—was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution's commitment to holistic, future-ready education.

#### Overview of Cultural Committee

The Cultural Committee of the institution is committed in promoting and celebrating the rich cultural diversity of the campus. It organizes a wide range of events—including music, dance, art, talent shows, competitions, national importance days and festival celebrations—that offer students vibrant and engaging experiences. Through these activities, the committee fosters an inclusive environment where students learn to appreciate and respect various cultural traditions and values.

In addition to cultural celebration, the committee provides a platform for students to explore and showcase their creative talents through signature events such as "Vishishtya" and "Vaishistya." The committee frequently collaborates with other departments and committees to create a dynamic campus life, helping students

express themselves, relax, and maintain a healthy balance alongside their academic pursuits.

### **Objectives:**

- ❖ To nurture and showcase students' artistic talents through participation in intra- and inter-collegiate cultural competitions.
- ❖ To provide a platform for students to explore their creative and artistic potential beyond academics.
- ❖ To organize impactful cultural events that enhance the college's reputation and recognition.
- ❖ To increase the college's visibility through well-executed and widely appreciated cultural activities.
- ❖ To actively encourage and promote student talent across various cultural domains.

### **Roles and Responsibilities:**

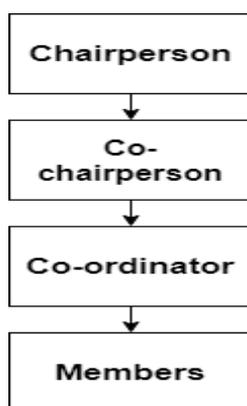
- To plan and schedule cultural events for the academic year.
- To obtain formal permission from the College authorities to organise annual day, Vishistya – Vaishistya and other programs.
- To identify and invite the suitable Resource persons for the occasions.
- To arrange mementos for guests and gifts/certificates for the participants.
- To prepare and submit the Annual Budget for various cultural events.
- To organize regular meetings related to cultural activities
- The Cultural Committee shall be responsible for all intra and inter collegiate cultural events in the College.
- To prepare and maintain records of all cultural activities.

The Cultural Committee shall also be responsible for organizing the following events and other co-curricular activities such as competitions, events and felicitations:

- Freshers' Day celebrations
- Graduation Day
- Annual Day celebrations
- Talent's Day
- Inter & Intra college cultural Competitions
- National Festivals Celebration

- Any other related activities assigned by the higher hierarchy.

### Hierarchy of Positions:



### 12. Members of Cultural Committee for the Academic Year 2025-26:

SN	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
2	Mr. Sachin C A	Assistant Professor	Commerce & Management	Coordinator
3	Mr. Abhinandan K M	Assistant Professor	Kannada	Member
4	Ms. Deepa Prabhu I	Assistant Professor	Commerce & Management	Member
5	Mr. Madhu M	Assistant Professor	PG Commerce	Member
6	Ms. Yashashwini K	Assistant Professor	Computer Applications	Member
7	Ms. Abilasha C	Assistant Professor	Computer Applications	Member
8	Mr. Mahadeva swamy G S	Librarian	Library	Member
9	Mr. Niranjana D	Student	M.com Final yr	Member
10	Ms. Ramya K S	Student	BCA	Member
11	Ms. Rakshana N	Student	B.Com	Member
12	Ms. Nisarga	Student	BBA	Member



## Sports Committee

***“It’s not whether you win or lose, it’s how you play the GAME”***

### About the Institution

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### Overview of sports committee:

The **Sports Committee** plays a key role in promoting physical fitness, sportsmanship, and a healthy competitive spirit among students. It is responsible for organizing and managing **sports events, training sessions, and tournaments**—both within the institution and at intercollegiate levels. The committee works to identify and nurture sporting talent, encourage participation in various athletic activities, and foster **teamwork, discipline, and well-being** as an essential part of campus life.

### Objectives:

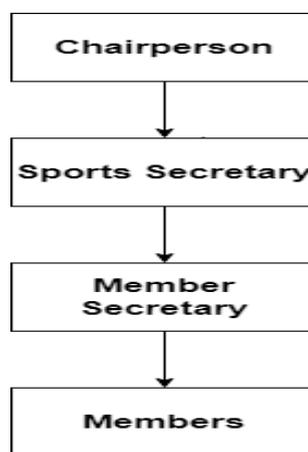
- ❖ To instil sportsmanship and leadership qualities among students.
- ❖ To create awareness about the importance of sports as a part of holistic education.

- ❖ To identify and nurture athletic talent, providing coaching and support for skill development.
- ❖ To maintain and upgrade sports infrastructure and ensure availability of sports equipment.
- ❖ To provide equal opportunities without any discrimination and encourage right talent.

### **Functional procedure of Sports committee:**

- Preparation of Action plan for the academic year.
- Preparation of budgets required for organising the events.
- Students are allowed to play indoor and outdoor games regularly.
- Regular purchase of sports items are taken care by the committee to avoid shortage.
- Sports day is organised for the students to encourage interest towards sports. Winners are rewarded with mementos, medals and certificates.
- Students are encouraged to participate in other intercollegiate events at university, state and national level competitions.
- Winners are recognised and felicitated along with publishing the information in the college magazine.
- Preparing circulars with regards to any sports activity taking place to reach all the students of each department.
- Committee works towards enhancing the participation of the students in various events.
- Committee organize a general body meeting.
- Conduction of Annual sports day.

### **Hierarchy of positions:**



### 13. Members of Sports Committee for the Academic Year 2025-26:-

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chair Person
3	Ms. Reena Sateesh	Head & Asst. Professor	English	Sports Secretary
4	Mr. Prathap S A	PED	PE & Sports	Member Secretary
5	Mr. Manohar M	Assistant Professor	Commerce & Management	Member
6	Mr. Suhas B Raj	Assistant Professor	Computer Applications	Member
7	Mr. Abhinandan K M	Assistant Professor	Kannada	Member
8	Mr. Mohith M	Student	III BCA	Member
9	Ms. Raksha M	Student	II BCom	Member



## Mentoring Cell

***“Mentoring is a brain to pick, an ear to listen and a push in the right Direction.”***

***-John C Crosby***

### **About the Institution**

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### **Overview of Mentoring Cell**

The Mentoring Cell is established to provide continuous guidance, support, and motivation to students throughout their academic journey. It aims to foster a student-centric environment where individual growth—both personal and professional—is nurtured through regular interaction with assigned faculty mentors. Each mentor closely monitors the academic progress, emotional well-being, and overall development of their mentees, offering advice on academic choices, career planning, and life skills. The cell helps build a strong support system within the institution, promoting confidence, accountability, and a positive learning atmosphere.

Effective mentoring begins with the faculty and depends on the healthy relationship between mentor and mentee. Some of the components that is encompassed in this cell are as follows; General Discipline, Communicative skills, General Grooming, Behaviour with Peers, Behaviour with Faculty, Co-curricular Activities, Extra Curricular activities, Behaviour in the Hostel, etc.

Counselling empowers students with enhanced ability to solve problems, make decisions and deal more effectively with their personal situations. It helps students to alleviate distress, enhance wellness, utilizing their best potentials and facilitate the achievements. Some of the common concerns of the students may be Academic pressures (Lack of academic concentration and motivation, underachievement, backlogs, exam stress, unhealthy competition and personal difficulties in learning), Loneliness and homesickness, adjustment to difficulties of any kind, peer pressure, relationship issues, family Problems, procrastination, cyber bullying, behavioural problems (anger outbursts, disobedience, lying etc), low confidence and self-esteem, suicidal tendencies , depression ,anxiety and other mental health problems), etc.

### **Objectives:**

- ❖ To provide academic and personal guidance to students through structured mentor-mentee interactions.
- ❖ To monitor and support students' overall development, including emotional well-being, discipline, and career goals.
- ❖ To identify and address academic or personal challenges faced by students at an early stage.
- ❖ To guide students in setting realistic academic and professional goals and help them work systematically towards achieving them.
- ❖ To promote confidence, motivation, and a sense of accountability in students through consistent mentoring.

### **Role & Responsibilities:**

- To offer support to the students to deal with a wide range of concerns; be it academic, personal, emotional, family or peer related through counselling.
- To facilitate meetings with mentees and their parents as and when needed and vice versa.

- The Cell shall devise mechanism to oversee all the concerns of the students and faculty as well. The mechanism includes establishment of policies to enhance the quality of student performance and counselling.
- Organises meeting in the beginning of the academic year to evaluate the mentorship policy frame work and implement changes if required.
- The Cell may classify types of Mentoring to be carried out as follows.

**Professional Guidance** - regarding professional goals, selection of career, higher education.

**Career advancement** - regarding self-employment opportunities, entrepreneurship development, morale, honesty and integrity required for career growth.

**Course work specific** - regarding attendance and performance in present semester and overall performance in the previous semester.

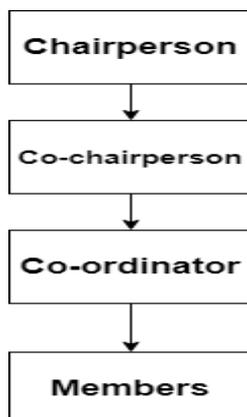
**Role of the Mentor:**

- Meet the mentees (group of students) mandatorily twice a semester.
- Continuously monitor, counsel, guide and motivate the students in all academic matters.
- Advise students regarding choice of electives, project, summer training etc.
- Contact parents/guardians if situation demands e.g. academic irregularities, negative behavioural changes and interpersonal relations, detrimental activities etc.
- Advise students in their career development/professional guidance.
- Keep in touch with the students even after graduation.
- Intimate HOD and suggest if any administrative action is called for.
- Maintain a detail progressive record of the student (format attached).
- Maintain a brief but clear record of all discussions with students.

**Benefits of effective Mentorship:**

- Improvement in attendance.
- Decreased in failures consistently.
- Building good teacher-student bondage through better and direct communication between mentor and the student.
- Encouragement towards extracurricular activities.

### Hierarchy of Positions:



### 14. Members of Mentoring Cell for the Academic Year 2025-26:

SN	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chair Person
3	Ms. Pooja D	Assistant Professor	Commerce & Management	Coordinator
4	Ms. Yamini R	Assistant Professor	Commerce & Management	Member
5	Mr. Madhu M	Assistant Professor	PG Commerce	Member
6	Mr. Shiva Prasad D L	Assistant Professor	Computer Applications	Member



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**MIT First Grade College**  
**Ninaada - College Magazine**

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### **Ninaada - Magazine Committee**

*“Creativity is intelligence having fun.” – Albert Einstein.*

#### **About the Institution**

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#### **Overview of Institution Magazine**

**NINAADA, Institution Magazine**, was launched in the academic year **2013–14** as an annual publication. It serves as a vibrant platform to showcase the creative and intellectual talents of both students and faculty. The magazine features a diverse collection of content, including articles, stories, poems, jokes, one-act plays, riddles, artworks, photographs, and educational and general knowledge pieces.

**NINAADA** aims to foster originality of thought, encourage knowledge-sharing, and build confidence among contributors. It plays a key role in nurturing the co-curricular and creative abilities of students, complementing their academic development. Each student receives a personal copy of the magazine, while

complimentary copies are distributed to external stakeholders such as peer institutions, universities, and other academic bodies.

### **Objectives:**

- ❖ To create a platform for students to express and exhibit their creative and artistic talents.
- ❖ To inspire and nurture a passion for literature, art, and cultural activities among students.
- ❖ To promote a habit of reading and contribute to the overall intellectual and personal development of students.

### **Functional procedure of College Magazine Committee**

The magazine committee organizes meetings well in advance to inform students, faculty, and the management about the upcoming edition and invite contributions. A formal circular is issued, outlining guidelines and submission deadlines for articles, poems, reviews, reports, and other creative or academic content from students and faculty. All submissions are carefully reviewed and edited by the committee. If necessary, entries are returned to the authors with suggestions for improvement before final approval.

The magazine also features a comprehensive collection of photographs documenting college events, committee activities, student achievements, and graduating batches, offering a vibrant reflection of campus life throughout the year.

### **Roles and responsibilities:**

- The team works extensively to report on all the events around the year. It motivates the students to portray their talent in literary work, art and general areas of knowledge.
- The magazine committee strives to expand its reach to achieve its vision of being a truly representative of student publication.
- The team hopes to build on its strengths and come with innovative ways to encourage and increase student's participation.
- The team meets as and when required to carry out the college magazine activities.

### Hierarchy of Positions:



### 15. Members of Magazine Committee for the Academic Year 2025-26:

Sn	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Ms. Latheshwari	Assistant Professor	Kannada	Chief editor
4	Mr. Rakshith Kesari T S	Assistant Professor	English	Co-Editor
5	Mr. Reena Sateesh	Head & Asst. Professor	English	Member
6	Dr. Guru Prasad	Head & Asst. Professor	Sanskrit	Member
7	Dr. Gopal S	Head & Asst. Professor	Hindi	Member
8.	Ms. Varshini. P	Assistant Professor	Commerce & Management	Member
9.	Ms. Suchithra N	Assistant Professor	Computer Applications	Member
10.	Mr. Suhas Acharya	Student	BCom	Member
11.	Ms. Spoorthi M D	Student	BBA	Member
12.	Mr. Ayush	Student	BCA	Member
13.	Ms. Nagashree K	Student	M.Com II Yr	Member



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ERP & UUCMS Committee**

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### **ERP& UUCMS Committee**

***"It's not about being digital. It's about being relevant in a digital world."***

#### **About the Institution**

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#### **Overview of ERP Committee:-**

The institution leverages an ERP (Enterprise Resource Planning) system to manage all its operations efficiently. Digitalization has enhanced various aspects, including improved reporting, higher accuracy, timely information delivery, secure storage of large volumes of data, easy retrieval, cost reduction, and more informed decision-making.

The system also supports student welfare by enabling the committee to monitor attendance closely. Attendance records are updated daily and promptly communicated to parents, ensuring transparency and encouraging student accountability.

#### **Objectives:**

- ❖ To streamline all operations related to admissions, data storage, and management by utilizing the ERP system.
- ❖ To leverage digitalization for efficient management and maintenance of student records.
- ❖ To effectively monitor student attendance and academic progression.
- ❖ To effectively manage financial operations and information across the institution.

### **Roles & Responsibilities of Administration Committee:**

- Usage of Tally Version 9.0, UUCMS and other ERP softwares
- Management of data related to students, employees, academics, and administration.
- Fee collection and updation.
- Pay roll administration & management.
- Accounting & Auditing to ensure transparency and accountability.
- Ensure utilisation of resource for better decision making.
- Interaction & correspondence with university of Mysore and other HEI regulatory bodies.
- Disseminates information with management, trust, related institutions and stake holders.

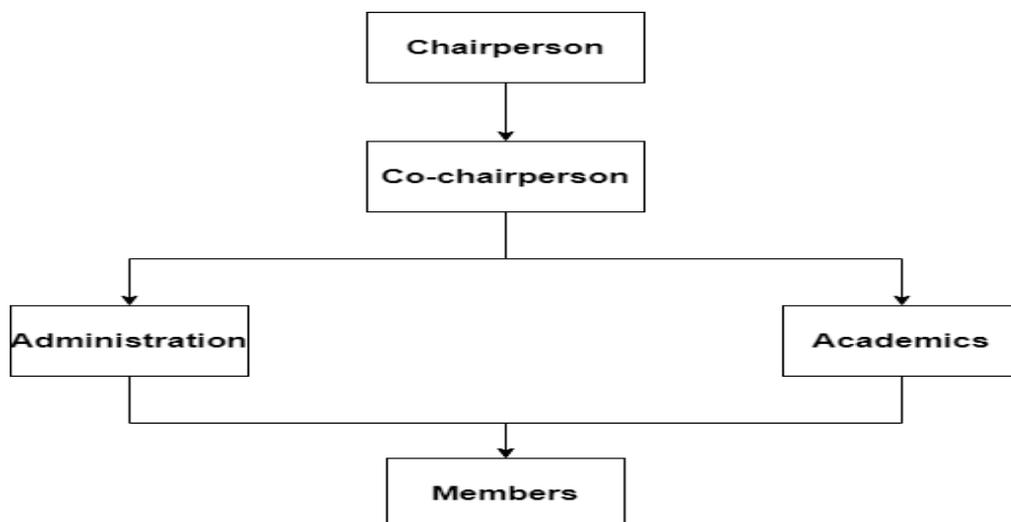
### **Roles & Responsibilities of Attendance Committee**

- Service and maintenance of “Bridge parent’s”- A software designed for taking online attendance.
- Providing with the list of students having attendance shortage to their respective mentor’s to take disciplinary action. Like taking remedial classes, giving assignments and so on.
- Informs students, faculties about important circulars and notices through ERP system.

### **Roles & Responsibilities of Librarian**

- Koha software application in handling all the library operations such as numbering books, issues, returns, inventory management etc.

### **Hierarchy of Positions:**



### 16. Members of ERP Committee for the Academic Year 2025-26:

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Mr. Suhas B Raj	Assistant Professor	Computer Applications	Academics Coordinator
4	Ms. Bhoomika M M	Assistant Professor	Computer Applications	Member
5	Ms. Pooja D	Assistant Professor	Commerce & Management	Member
6	Ms. Shubadha	Assistant Professor	Commerce & Management	Member
7	Mr. Naveen	System Administration	Computer Applications	Member
8	Mr. Pradeep U	Computer Operator	Office	Member



### Institutional Innovation Council

*“Innovation is the unrelenting drive to break the status quo and develop a new and initiate change”*

#### About the Institution

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#### Overview of IIC

Ministry of Human Resource Development (MHRD), Govt. of India has established ‘MHRD’s Innovation Cell (MIC)’ to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs). The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes.

MIC has envisioned to encourage creation of ‘**Institution’s Innovation Council (IICs)**’ across selected HEIs. A network of these IICs was established to promote innovation in the Institution through multitudinous modes leading to an innovation promotion eco-system in the campuses. Innovation Cell is thus envisaged

to network people, ideas, experience and resources to motivate the innovation community in the college. This cell helps to nurture the students' ideas and encourage them to bring up business proposals. MIT Mysore, our sister concern has an incubation centre that supports both financial and technically for innovations and entrepreneurial development.

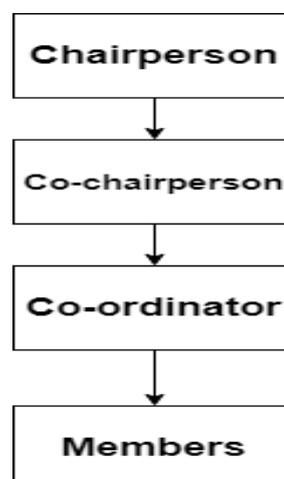
### **Objective**

- ❖ To foster creativity and innovation alongside academic learning.
- ❖ To strengthen the innovation ecosystem by providing students with technical and financial support.
- ❖ To establish a start-up support mechanism through collaboration with incubators from sister institutions.

### **Roles and Responsibilities of IIC**

- Promote Innovation and Entrepreneurship among students and faculty.
- Connect with industry, start-ups, and innovation ecosystems for knowledge sharing and partnership opportunities.
- Align institutional innovation activities with the Ministry of Education's Innovation Cell and AICTE directives.
- Help set up and manage innovation labs, incubation centers, and technology support facilities within the institution.
- Organize periodic workshops/ seminars/ interactions with entrepreneurs, investors, professionals and create a mentor pool for student innovators.

### **Hierarchy of Positions:**



**17. Members of Institutional Innovation Cell for the Academic Year 2025-26:**

<b>S/N</b>	<b>Name</b>	<b>Department</b>	<b>Designation</b>	<b>Position</b>	<b>Phone No.</b>
1	Dr. Chandrajith M	Computer Applications	Principal	President	9620228110
2	Dr. Sunitha S P	PG Commerce	IQAC Coordinator	Vice-President-social media	9481820871
3	Ms. Kavana N	UG Commerce	Assistant Professor	Internship Activity Coordinator	7829662744
4	Mr. Rakshith Kesari T S	English	Assistant Professor	Innovation Activity/IPR Coordinator	8792733117
5	Mr. Sachin C A	Commerce & Management	Assistant Professor	NIRF Coordinator Member	8105711059
6	Ms. Harshitha R	Commerce & Management	Head of the Department	Startup activity Coordinator	9886043602
7	Mr. Suhas	Management	Student	Innovation	9482090158
8	Mr. Sanjan	Management	Student	Startup Coordinator	7795268922
9	Mr. Sudeep	Management	Student	Internship Coordinator	9019848261
10	Mr. Sukruth	Computer Applications	Student	Social Media Coordinator	8971371909
11	Mr. Ganesh M	Computer Applications	Student	IPR Coordinator	9986446254



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**National Service Scheme**

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### National Service Scheme

***Motto: The Motto of NSS "Not Me but You", reflects the essence of democratic living and upholds the need for self-less service.***

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### **Overview of NSS**

National Service Scheme's is an Indian government- sponsored public service program conducted by the Department of Youth Affairs and Sports of the Government of India. Popularly known as NSS, the scheme was launched in Gandhiji's Centenary year, 1969. Aimed at developing student's personality through community service, NSS is a voluntary association of young people in Colleges, Universities and at pre-university level working for a campus-community linkage.

National Service Scheme's is a community service programme with the objective of building social consciousness among the students. NSS provides platform to the students to serve the society in the capacity of volunteers and upkeep the societal

responsibilities. The unit tries to understand the community issues and find solutions to resolve.

### **NSS Unit**

The **National Service Scheme (NSS)** unit of the institution was established in the academic year **2013–14** and has been actively functioning since its inception. With a dedicated strength of 100 student volunteers each year, the unit engages in a wide range of regular and special activities aimed at promoting social responsibility, community engagement, and personal development.

Through various initiatives and outreach programs, the NSS unit not only contributes to the welfare of the community but also plays a vital role in enriching the students' educational experience by instilling values of service, teamwork, and leadership. Its efforts have consistently benefited the students, the institution, and society at large.

### **Objectives of NSS:**

- ❖ To develop a sense of social responsibility among students through meaningful community service.
- ❖ To foster the spirit of volunteerism and civic engagement by involving students in social and developmental activities.
- ❖ To enhance students' personality and leadership skills through practical experiences outside the classroom.
- ❖ To promote national integration and communal harmony by encouraging participation in collective efforts for social welfare.
- ❖ To create awareness on social issues such as health, education, environment, and cleanliness through regular and special NSS programs.
- ❖ To build a bridge between the institution and the community, enabling mutual growth and learning.
- ❖ To inculcate the values of empathy, discipline, and ethical responsibility among students.
- ❖ To provide students with opportunities for holistic development, combining academic learning with social service.

### **Roles & Responsibilities:**

- Plan and conduct regular community service activities such as clean drives, blood donation camps, eye check-ups, dental check-ups etc.
- Prepare for annual special camps minimum for 7 days to 10 days in rural or underdeveloped areas focusing on social development and awareness.
- Undertake initiatives to educate the community and students on key social issues such as health, hygiene, literacy, gender equality, environmental protection, and disaster management.
- Participate in scout, Dasara special force and other parades organised by the University of Mysore.
- Celebration of all national importance days and birthdays of the leaders, freedom fighters and discharge of other related duties.
- Motivate and enroll students to actively participate in NSS activities, fostering a spirit of volunteerism and teamwork.

### **Hierarchy of Positions:**



**18. Members of NSS Committee for the Academic Year 2025-26:**

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Mr. Abhinandan K M	Assistant Professor	Kannada	Program Officer
4	Dr. Nanda T N	Head of Department	Kannada	Assistant NSS officer
5	Mrs. Latheswari	Assistant Professor	Kannada	Member
6	Mr. Arun Kumar K	Assistant Professor	PG Commerce	Member
7	Ms. Yashashwini B	Assistant Professor	Computer Applications	Member
8	Mr. Mahadev swamy	Accountant	Accounts	Member
9	Mr. Mahadeva Swamy G S	Librarian	Library Sciences	Member
10	Mr. Manoj T L	Student	II Yr B.Com	Student Coordinator
11	Ms. Aishwarya D S	Student	Final Yr BCA	Student Member
12	Mr. Sudeep	Student	II Yr B.Com	Student Member



Maharaja Education Trust ®  
**MIT First Grade College**  
**Rotaract Club of MIT FGC**

Industrial Suburb, Manandavadi Road, Mysuru -570008, www.mitfgc.in

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### MITFGC Rotaract Club

*“Never think that what you have to offer is insignificant. There will always be someone out there that needs what you have to give”.*

#### **About the Institution**

**MIT First Grade College** established in 2009 under the patronage of the **Maharaja Education Trust**, ‘—formerly known as **Gopalaswamy College of Professional Studies**—was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution’s commitment to holistic, future-ready education.

#### **Overview of MITFGC Rotaract Club: -**

The **MIT Rotaract** of the institution functions as a dynamic platform for students to develop leadership, professional, and community service skills. Affiliated with Rotary Club of South-east Mysore, the committee operates under the guidance of a sponsoring Rotary Club and engages students in a wide range of social, cultural, and developmental initiatives.

Established with the goal of empowering young individuals, the Rotaract Committee fosters a spirit of service above self, encouraging members to take part in impactful projects that benefit both the campus and the wider community. Through workshops, awareness drives, leadership training, and volunteering activities, the committee nurtures socially responsible citizens and future leaders. By participating in Rotaract, students gain practical experience in project

management, teamwork, and civic engagement, making it an integral part of their holistic development during their academic journey.

### **.Objectives**

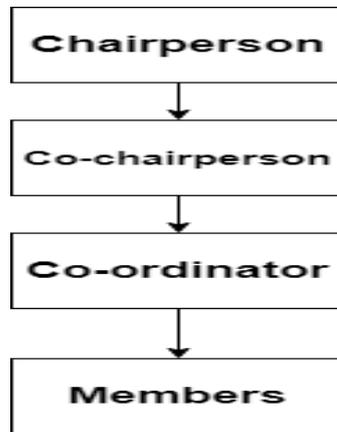
- ❖ To develop leadership and professional skills among students through practical exposure and service activities.
- ❖ To encourage students to engage in community service, addressing social issues and contributing to societal development.
- ❖ To foster a sense of social responsibility and ethical values, promoting active citizenship.
- ❖ To create opportunities for personal and professional growth through collaboration, mentorship, and hands-on experience.
- ❖ To strengthen international understanding and goodwill by connecting with Rotaract and Rotary clubs globally.
- ❖ To bridge the gap between academic knowledge and real-world experience, preparing students to be effective leaders in their fields.

### **Mode of operation**

Since its inception, the MITFGC Rotaract Club of the institution conducts annual elections to select capable and committed students for various leadership positions within the club. This democratic process ensures that the most deserving and enthusiastic individuals lead the club's initiatives each year. The wing is structured with 12 designated leadership roles held by students, supported by a dedicated team of volunteer members. Together, they contribute meaningfully to society while gaining valuable leadership, organizational, and service experience.

Further, the Club actively engages in a wide range of extension and community service activities across the Mysore district, working in close collaboration with the Rotary Club of South-East Mysore. These initiatives span areas such as education, health, environment, and social welfare, and are carried out with energy, commitment, and a strong sense of purpose.

### **Hierarchy of Positions:**



**19. Members of Rotaract club for the Academic Year 2025-26:**

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Mr. Arun kumar K	Assistant Professor	PG Commerce	Coordinator
4	Ms. Bhavya K	Assistant Professor	Commerce & Management	Member
5	Ms. Minu B V	Assistant Professor	Computer Applications	Member
6	Mr. Vikas	Student	III Yr BCA	President
7	Ms. Siyana	Student	II BCom	Secretary
8	Ms. Bhoomika T	Student	II BCom	Member
9	Ms. Karthik S	Student	II BCom	Member



**Maharaja Education Trust @  
MIT First Grade College  
Youth Red Cross Cell**



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### **Youth Red Cross Cell**

***“We make living by what we get, but we make a life by what we give”.***

#### **About the Institution**

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#### **Overview of Youth Red Cross Committee:**

The Youth Red Cross (YRC) Committee of the Institution is a voluntary humanitarian organization that operates under the principles of the Indian Red Cross Society. It is dedicated to inspiring and guiding students to serve the community with a spirit of compassion, empathy, and social responsibility. The committee aims to promote health awareness, disaster response preparedness, and voluntary blood donation, while also fostering a commitment to humanitarian values among students.

Through various outreach programs, awareness campaigns, workshops, and health-related drives, the YRC instills the importance of selfless service and community engagement. By participating in YRC activities, students not only contribute to the welfare of society but also develop leadership qualities,

interpersonal skills, and a strong moral foundation. The committee serves as a powerful platform for youth to engage in constructive action and become responsible citizens.

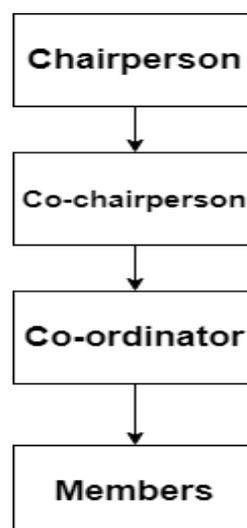
### **Objectives:**

- ❖ To instill humanitarian values and promote a spirit of voluntary service among students.
- ❖ To raise awareness on health, hygiene, and safety through educational programs and community outreach.
- ❖ To encourage student participation in blood donation, disaster relief, and first aid initiatives.
- ❖ To develop leadership, empathy, and a sense of social responsibility through active involvement in service activities.

### **Roles & Responsibilities:**

- To Plan and chalk out the activities to be organised in the respective academic year.
- Discussion with management to undertake vital decisions on organisation of extension activities.
- Circulars, meeting proceedings and other documents to be maintained by the committee.
- Organisation of blood donation camp in association with NSS
- Other related activities to be coordinated.

### **Hierarchy of Positions:**



**20. Members of Youth Red Cross Committee for the Academic Year 2025-26:**

<b>S/N</b>	<b>Name</b>	<b>Designation</b>	<b>Department</b>	<b>Position</b>
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Ms.Yamini R	Assistant Professor	Commerce & Management	Coordinator
4	Ms. Supreetha S	Assistant Professor	Commerce & Management	Member
5.	Ms. Akshatha A M	Assistant Professor	Commerce & Management	Member
5	Ms. Bhoomika M M	Assistant Professor	Computer Applications	Member
6	Mr. Manoj T L	Student	V BCom	Member
7	Mr. Sanjan Kumar	Student	V BCOM	Member



**Maharaja Education Trust ®  
MIT First Grade College  
Alumni Association**

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## **Alumni Association**

***"Alumni are not just former students — they are lifelong ambassadors of the institution."***

### **About the Institution**

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### **Overview of the Alumni Association**

The Alumni Association plays a vital role in maintaining lifelong connections between former students and their alma mater. It serves as a platform for networking, mentorship, and professional growth, while also preserving the memories and bonds formed during college years.

Alumni contribute by offering career guidance, job referrals, mentorship, and support to current students. They also assist in fundraising, event organization, and strengthening the institution's network and reputation. Through these efforts, the association fosters a strong, supportive community that continues to add value to both alumni and the institution.

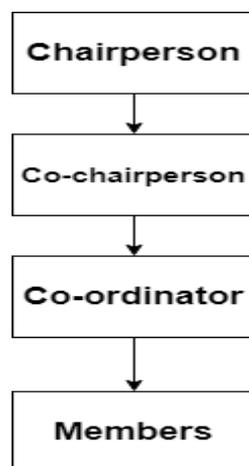
### **Objectives of the Association**

- ❖ To foster lasting relationships between alumni and the institution, promoting a sense of belonging and continued engagement.
- ❖ To provide networking and mentorship opportunities that support the career development of both alumni and current students.
- ❖ To encourage alumni contributions in the form of knowledge-sharing, guidance, and support for institutional growth and development.
- ❖ To organize socio-cultural events and interactions in betterment of the institutions.

### **Roles and Responsibilities of the Alumni Association**

- Conduct Alumni Meet
- Foster Alumni Engagement
- Support Institutional Development
- Organize Reunions and Networking Events
- Mentorship and Career Guidance
- Assist in Fundraising Initiatives
- Recognize Achievements
- Enhance Institutional Reputation
- Maintain Alumni Database
- Collaborate with Institutional Leadership
- Conduct meetings and record the proceedings.
- Selection of members through a fair, unbiased process.
- Audit the financial activities.

### **Hierarchy of Positions:**



**21. Members of Alumni Association for the Academic Year 2025-26:**

<b>S/N</b>	<b>Name</b>	<b>Designation</b>	<b>Department</b>	<b>Position</b>
1	Dr. Chandrajith M	Principal	Computer Applications	President
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Mr. Suhas B Raj	Assistant Professor	Computer Applications	Secretary
4	Ms. Akshatha A M	Assistant Professor	Commerce & Management	Treasurer
5	MS. Yashashwini K	Alumni	Computer Applications	Member



### MIT Women's Cell

*"A woman is the full circle. Within her is the power to create, nurture, and transform."*

— Diane Mariechild

### About the Institution

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### Overview of the Women's Cell

The Women's Cell in an educational institution aims to promote gender equality, ensure safety, and empower female students and staff. It organizes awareness programs on women's rights, health, and leadership, while also providing a platform for support and redressal. The Cell fosters a safe, inclusive, and empowering campus environment.

### Objective

- ❖ To promote general well-being of female students and teaching and non-teaching women staff of the Institution.
- ❖ To create awareness about health and hygiene among girl students.

- ❖ To create social awareness about the problems of women in general and gender discrimination in particular by means of programs like lectures, workshops and seminars.
- ❖ To develop skills among the girl students by means of workshops and training programmes for their overall personality development as well as for the encouragement of self-reliance among them.
- ❖ To create legal awareness among women by informing about Women Welfare Laws.
- ❖ To encourage participation of NGOs working in the area of women's development in the activities of the Cell.

### **Roles and Responsibilities**

Foster an environment of respect, dignity, and equal opportunity for all genders.

Celebrate Women-Centric Events

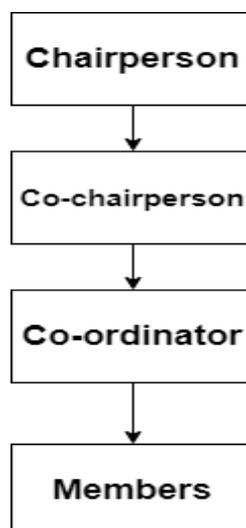
Monitor and Recommend Policies.

Organize programs on women's health, hygiene, mental wellness, and self-care.

Provide emotional, psychological, and legal support to women in need, including access to counselors or legal aid.

Conduct workshops, seminars, and campaigns on gender sensitivity, legal rights, and women's empowerment.

### **Hierarchy of Positions:**



## 22. Members of Women's Cell for the Academic Year 2025 – 26

S/N	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chairperson
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Ms. Bhavya K	Assistant Professor	Commerce & Management	Coordinator
4	Ms. Latheshwari	Assistant Professor	Kannada	Member
5	Ms. Supreetha S	Assistant Professor	Commerce & Management	Member
6	Ms. Manasa	Assistant Professor	English	Member
7	Ms. Renuka Devi	Assistant Professor	Computer Applications	Member
8	Ms. Manya J	Student	BCom	Member
9	Ms. Spoorthi M D	Student	BBA	Member
10	Ms. Sahana R	Student	BCA	Member



# MIT First Grade College

## MIT SWADESHI VIDYARTHI BRIGADE



### MIT Swadeshi Vidyarthi Brigde

*“Be the change you wish to see in the world.”*

*Mahatma Gandhi*

#### About the Institution

**MIT First Grade College**’ established in 2009 under the patronage of the **Maharaja Education Trust**, ‘—formerly known as **Gopalaswamy College of Professional Studies**—was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution’s commitment to holistic, future-ready education.

#### Overview

Entrepreneurship Development Cells (EDCs) in educational institutions are established to foster an entrepreneurial mindset alongside academic learning, among both students and faculty. These cells aim to build a strong institutional framework that nurtures creativity, innovation, and self-reliance.

At our institution, the **MIT Swadeshi Vidyarthi Brigade**—a unique initiative under the EDC—was launched on **12th January 2022** by **Dr. G. Hemanth Kumar, Vice Chancellor of the University of Mysore**. This initiative embodies the spirit of the **‘Vocal for Local’** movement, with the goal of inspiring and promoting indigenous entrepreneurship and self-employment. It serves as a platform to

encourage students to harness local resources and skills, contributing to sustainable development, wealth creation, and employment generation.

## Objectives

- ❖ To nurture entrepreneurial mindset among students by encouraging innovation rooted in Indian values and sustainable practices.
- ❖ To create awareness about 'Vocal for Local' initiatives and encourage the development of products and services that strengthen the local economy.
- ❖ To promote indigenous and self-reliant entrepreneurship based on local resources, skills, and traditions.
- ❖ To support startups and small businesses through mentoring, training, and collaboration with local industries and artisans.

## Roles and Responsibilities of the MIT Swadeshi Vidyarthi Brigade

- Cultivate an entrepreneurial mind-set among students and faculty through awareness programs, seminars, and workshops.
- Organize skill-building sessions, business model development workshops, and startup bootcamps to enhance entrepreneurial competencies.
- Provide mentoring support from industry experts, successful entrepreneurs, and faculty members for idea validation and business planning.
- Encourage students to develop innovative business ideas and provide assistance in transforming them into viable ventures.
- Inspire students to focus on local resources, products, and services to drive self-reliance and sustainable growth.

MIT SwadeshiVidyarthi Brigade is categorised into five units operating under different banners. They are

UNIT	Names of the Teams	Areas of Initiatives
1	<b>Dhwani</b>	Vocal For Local
2	<b>Krushni</b>	Made In Mysuru
3	<b>Achiever's Talk</b>	Interview Of Successful Entrepreneurs
4	<b>Case series</b>	Case Study analysis
5	<b>Techno Hub</b>	Exhibitions on technology related aspects

**23. Members of MIT Swadeshi Vidyarthi Brigade for the Academic Year 2025-26:**

<b>S/N</b>	<b>Name</b>	<b>Designation</b>	<b>Department</b>	<b>Position</b>
1	N R Manjunath	Correspondent	Management	Administrator
2	Dr. Chandrajith M	Principal	Computer Applications	Chair-Person
3	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
4	Ms. Varshini P	Asst. Professor	Commerce & Management	Coordinator
5	Ms. Akshatha A M	Asst. Professor	Commerce & Management	Coordinator
6	Dr. Nanda T N	Head of Department	Kannada	Member
7	Mr. Suhas B Raj	Asst. Professor	Computer Applications	Member



## **Electoral Literacy Club**

***“The Ballot is Stronger than the Bullet”***

***Abraham Linchon***

### **About the College**

MIT First Grade College, formerly known as Gopalaswamy College of Professional Studies, was established in 2009 under the patronage of Maharaja Education Trust. Our institution was founded with a steadfast commitment to provide quality education that enriches both culturally and academically, catering specifically to the aspirations of the emerging youth. The institution is dedicated to create a superior, career-oriented learning environment supported by an exceptional management team and faculty. Since the inception, the institution has garnered a strong academic reputation, evidenced by a consistent track record of students achieving top ranks and distinctions in university examinations. Many of the alumni have successfully ventured into entrepreneurship, secured positions in renowned organizations, or pursued advanced studies, reflecting the comprehensive preparation they receive in the institution.

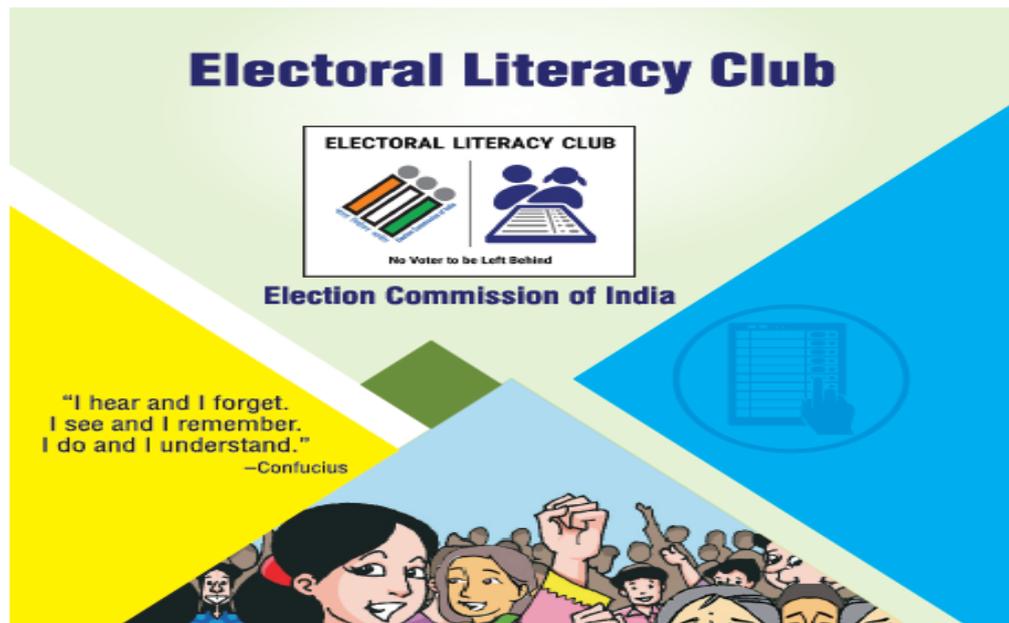
### **Overview of Electoral Literacy Club**

An electoral literacy club is a venue for involving college students in engaging activities and practical learning experiences that educate them about their rights as voters and familiarise them with the registration and voting processes. Activities and Games are designed to stimulate and motivate students provoking them to think and ask questions. Through ELC, Election Commission of India, aims at strengthening the culture of electoral participation among young and future voters.

There are four type of ELCs.

- School Level ELCs- School Level ELCs have been established for future Voters. Students from class 9th to 12th (14-17 Year Old) become member.

- College Level ELCs- College Level ELCs have been established for New Voters who are aged between 18-21 year.
- ChunavPathshala- ChunavPathshalas have been established at Polling Station wise and BLOs are make incharge of ChunavPathshala to educate the non-school gone people.
- Voter Awareness Forum- Concept of voter awareness forum (VAF) has been developed to spread voter awareness amongst employees of Govt./Pvt. Department/Organization



Role of District Election Officer (DEO) and Electoral Roll Officer (ERO) are crucial in establishment of ELCs and VAFs. In the ELCs, members will be part of interesting and thought-provoking, mostly classroom based activities and games. There are around 25 such activities and 6 games which have been carefully designed to impart specific learning which will help them become an **‘Empowered (Prospective) Voter’**.

### **Objectives:**

The objectives of Electoral Literacy Club are the following: -

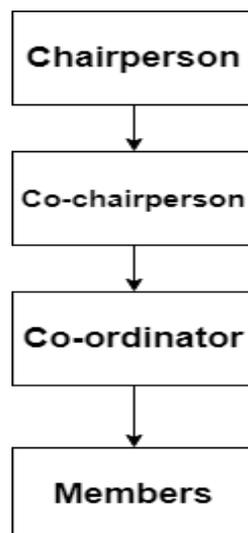
- ❖ To educate the citizens about voter registration, electoral process and related matters through hands on experience
- ❖ To help the target audience understand the value of their vote and to ensure that they exercise their suffrage right in a confident, comfortable and ethical manner

- ❖ To familiarize the citizens on Electronic Voting Machine (EVM )and Voter Verifiable Paper Audit Trail (VVPAT)and and integrity of the electoral process using EVProf.
- ❖ To carrying the electoral literacy in communities and maximise voting participation.
- ❖ To facilitate voter registration for its eligible members who are not yet registered.
- ❖ To develop a culture of electoral participation and maximize ethical voting modes and follow the principle 'Every vote counts' and 'No Voter to be Left Behind'

### **Roles and Responsibilities of the Club are:**

- Educate students about the electoral process, the importance of voting, and the value of informed, ethical participation in democracy.
- Assist eligible students in registering as voters and ensure they are aware of the procedures and timelines for enrollment.
- Organize quizzes, debates, essay competitions, rallies, and pledge campaigns to increase electoral literacy and civic responsibility.
- Actively participate in National Voters' Day (January 25) by organizing themed events and reaffirming commitment to democratic values.

### **Hierarchy of Positions:**



**24. Members of Electoral Literacy Club for the Academic Year 2025-26:**

SL No	Name	Designation	Department	Position
1	Dr. Chandrajith M	Principal	Computer Applications	Chair-Person
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson
3	Prof. S. Kumar	Asst. Professor	Political Science	Coordinator
4	Dr. Gopal S	Head of the Department	Hindi	Member
5	Dr. Guru Prasad	Head of the Department	Sanskrit	Member
6	Mr. Rahul Dev S	Asst. Professor	Environmental Science	Member
7	Mr. Sudeep	II Yr B.Com	NSS	Student
8	Ms. Shilpashree	I Yr B.Com	NSS	Student
9	Mr. Prajwal	II Yr B.Com	Rotaract	Student
10	Ms Nayanashree	Final Yr B.Com	Rotaract	Student



Maharaja Education Trust ®  
**MIT First Grade College**  
**Internal Quality Assurance Cell**

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## Industry-Institute Interaction Cell (IIIC)

### About the Institution

MIT First Grade College' established in 2009 under the patronage of the *Maharaja Education Trust*, '—formerly known as **Gopalaswamy College of Professional Studies**—was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution's commitment to holistic, future-ready education.

### Overview of the Cell

The Industry-Institute Interaction Cell (IIIC) aims to bridge the gap between academia and industry by fostering collaboration and partnerships. This policy outlines the objectives, scope, and operational guidelines for the IIIC to promote innovation, skill development, and knowledge sharing.

### Vision and Mission

**Vision:** To establish a sustainable ecosystem for industry-academia collaboration that enhances employability, entrepreneurship, and innovation.

**Mission:**

- To facilitate meaningful interactions between students, faculty, and industry professionals.
- To align academic programs with industry needs.
- To promote research and development in emerging areas.

### Objectives

The key objectives of the IIIC are:

1. To foster partnerships and collaborations with industries.
2. To provide industry exposure to students and faculty.
3. To facilitate internships, training programs, and placement opportunities.
4. To promote industry-sponsored research and consultancy projects.
5. To organize guest lectures, workshops, and seminars by industry experts.
6. To identify skill gaps and recommend curriculum enhancements.
7. To encourage entrepreneurship and start-up initiatives.

## **Scope of Activities**

The IIC shall undertake the following activities:

### **❖ Industry Engagement**

- Collaborate with industries to design and implement training programs.
- Establish Memorandums of Understanding (MoUs) with industry partners.
- Facilitate industry visits and interactions for students and faculty.

### **❖ Placements and Internships**

- Liaise with industries to secure internships and placement opportunities.
- Conduct pre-placement training and mock interviews.
- Maintain a database of alumni working in various industries to leverage networking opportunities.

### **❖ Skill Development and Training**

- Conduct skill enhancement workshops aligned with industry requirements.
- Facilitate certification programs in emerging technologies.
- Provide mentorship and guidance for competitive exams and career development.

### **❖ Entrepreneurship and Start-up Support**

- Collaborate with incubators and accelerators.
- Organize entrepreneurship development programs.
- Provide support for start-up funding and patent filing.

### **❖ Research and Development**

- Identify industry-relevant research opportunities.
- Promote joint R&D projects between faculty and industry.

## **Governance Structure**

### **❖ Composition**

The IIC shall be governed by a committee comprising:

- Chairperson: Principal/Director of the Institution
- Convenor: Faculty Member (Coordinator of IIC)
- Faculty Representatives from various departments
- Industry Representatives
- Alumni Representatives
- Student Representatives

## ❖ Roles and Responsibilities

- **Chairperson:** Provide strategic direction and approve policies.
- **Convenor:** Coordinate IIC activities and serve as the primary point of contact.
- **Faculty Representatives:**
  - ✓ Facilitate department-specific initiatives.
  - ✓ Identify industry partners in their domain.
  - ✓ Organize field visits, lectures, and collaborative projects.
  - ✓ Assist in curriculum review and updating with industry inputs.
- **Industry Representatives:** Offer insights into industry needs and trends.
  - ✓ Advice on current trends and skills needed.
  - ✓ Offer industry support for guest lectures, mentorship, internships, and joint research.
  - ✓ Help with collaborative projects or consultancy.
- **Training & Placement Officer:**
  - ✓ Facilitates internships, placements, and career guidance and
  - ✓ Maintain database.
- **Alumni Representatives:** Act as mentors and provide industry connections.
- **Student Representatives:**
  - ✓ Represent student interests and provide feedback.
  - ✓ Participate in planning events like industrial visits, innovation expos, and talks.
  - ✓ Provide feedback from the learner's perspective.

## Operational Guidelines

### ❖ Meetings

- The IIC committee shall meet at least twice per semester.
- Special meetings may be convened as required.

### ❖ Funding

- The IIC activities shall be funded through institutional grants, industry sponsorships, and government schemes.
- A transparent budget and expenditure report shall be maintained.

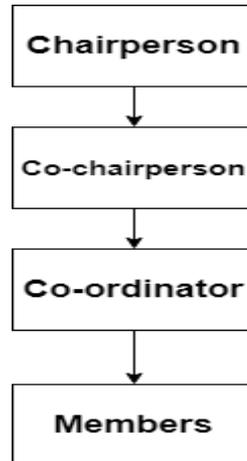
### ❖ Monitoring and Evaluation

- The effectiveness of IIC activities shall be assessed annually and annual report is submitted to the IQAC of the Institution.

- Feedback from stakeholders shall be collected and analyzed to improve initiatives.
- Key performance indicators (KPIs) such as the number of MoUs, internships, placements, and research projects shall be tracked.

The IIC is a vital initiative to enhance the synergy between industry and academia. By implementing this policy, the institution reaffirms its commitment to producing industry-ready graduates and fostering innovation and entrepreneurship.

**Hierarchy of Positions:**



**25. Members of Industry Institute Interaction Cell As per AICTE guidelines for the academic year 2025-26**

S/N	Name	Designation	Department	Position	Phone No.	Email.ID
1	Dr. Chandrajith M	Principal	Computer Applications	Chairman	96202228110	chandrajithmmca@mitmysore.in
2	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Co-Chairperson	9481820871	sunithapgmit@gmail.com
3	Mr. Madhu M	Computer Applications	Assistant Professor	Coordinator	7353283326	Madhu.my2j@gmail.com
4	Mr. Praveen Kumar M K	Industrialist	41, 1st floor, 3rd cross, Janathanagar Mysuru-09	Founder Director Sunpreet Sustainability Solutions Pvt Ltd.	9343588544	Mkpraveen79@gmail.com
5	Mr. Shubhadha	Asst Professor	Coomerce & Mngt	Training & Placement Officer	8892013808	mrshubhadaraikar@gmail.com
6	Mr. Arvind G	Head of the Department	Computer Applications	Member	8722882226	arvindgmca@mitmysore.in
7	Ms. Harshitha R	Head of the Department	Commerce & Management	Member	9886043602	harinirmohan@gmail.com
8	Ms. Reena Sateesh	Head of the Department.	English	Member	9945409446	ereenasateesh@gmail.com
9	Dr. Nanda T N	Head of the Department.	Kannada	Member	8971668777	<a href="mailto:nandashritn89@gmail.com">nandashritn89@gmail.com</a>
10	Ms. Pavani V Babu	Alumni	M.Com	Alumni Member	8618172929	Pavanivbabu2001@gmail.com
11	Mr. Shahidin	Student	Final B.Com	Student Member	843132748	Shahiddin7806shah@gmail.com
12	Mr. Sukruth	Student	Final BCA	Student Member	8971371909	Sukkisukruth.007@gmail.com



Maharaja Education Trust ®  
**MIT First Grade College**



Industrial Suburb, Manandavadi Road, Mysuru -570008, www.mitfgc.in

Affiliated to University of Mysore, Accredited by NAAC with "A" Grade, ISO 9001:2015 Certified Institution

### MIT FGC Universal Human Values (UHV) Cell

***"The aim of education is the knowledge not of facts but of values."***

— William S. Burroughs

#### About the Institution

MIT First Grade College' established in 2009 under the patronage of the **Maharaja Education Trust**, '—formerly known as **Gopalaswamy College of Professional Studies**— was founded to provide high-quality education that is both intellectually enriching and culturally rooted. The college fosters a career-oriented learning environment, supported by a dedicated management team and experienced faculty, to empower the next generation. Since its inception, the institution has built a strong academic reputation, with students consistently securing top ranks and distinctions in university examinations. In addition, students have earned accolades in intercollegiate competitions spanning academics, sports, and cultural events. Its alumni have excelled as entrepreneurs, professionals in leading organizations, and pursuing higher education, reflecting the institution's commitment to holistic, future-ready education.

#### Overview of the Cell

MIT FGC Universal Human Values (UHV) Cell is established at the institute level to integrate human values and ethics into the educational framework, aligning with the National Education Policy 2020. The cell acts as a focal point for UHV initiatives, coordinating programs, workshops, and faculty development, and serving as a liaison with AICTE. The cell works to incorporate UHV principles into both academic and non-academic aspects of the institution

#### Objectives of MIT FGC UHV Cell at Institution Level

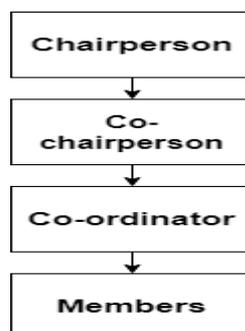
- To integrate Universal Human Values (UHV) into the education system, ensuring holistic development of students.
- To build a campus environment rooted in mutual respect, trust, and harmony.
- To embed UHV principles in the institutional practices, policies, and pedagogy.
- To extend the principles of UHV beyond the institution for societal well-being and harmony.
- To encourage students and faculty to reflect on their purpose, relationships, and role in society through self-exploration.

- To develop a team of sensitized and trained faculty members who can facilitate UHV content effectively.

### **Functions of UHV Cell at Institution Level**

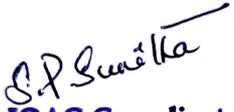
- Facilitate workshops and refresher programs for faculty and staff on "Universal Human Values".
- Organize talks, exhibitions, study circles, and cultural events promoting human values.
- Encourage students' participation in community service and social responsibility initiatives.
- Use feedback to improve the quality and effectiveness of UHV initiatives.
- Coordinate with other institutions and national bodies promoting UHV (like AICTE, NCC-IP, etc.).
- Share best practices and collaborate on joint initiatives.
- Ensure implementation and assessment of UHV-related courses.
- To refine/develop and implement the curricular (SIP, UHV-I, UHV-II and Minor Degree in UHV), co-curricular (Faculty Mentor Program, Student Buddy Program) and extracurricular programs (Student clubs, etc.) for the practical inculcation of universal human values (UHV), while adhering to university policy and guidelines
- To develop institute faculty and staff by orienting them with UHV and HVBE
- To offer value inculcation programs for the community around the institution
- To track and share the progress regularly with the institution's stakeholders, the university
- To take regular measures for refinement of the efforts at the institution and progress towards developing into a UHV Nodal Center
- Encourage transparent, participatory, and ethical practices within institutional administration.

### **Hierarchy of Position**



**Members of the MIT FGC UHV Cell for the Academic Year 2025-26.**

	Name of the Faculty	Department	Designation	Position	Phone No.
1.	Dr. Chandrajit M	Computer Applications	Principal	Chairperson	9620228110
2.	Dr. Sunitha S P	IQAC Coordinator	PG Commerce	Convener	9481820871
3.	Dr. Nanda T N	Kannada	Head of the Dept.	Coordinator	8971668777
4.	Ms. Varshini P	Commerce & Management	Assistant Professor	Co-coordinator	9900974547
5.	Ms. Renuka Devi	Computer Applications	Assistant Professor	Member	9483978287
6.	Mr. Arun Kumar K	PG Commerce	Assistant Professor	Member	9738426843
7.		English	Assistant Professor	Member	
8.	Mr. Rahul Dev	EVS	Assistant Professor	Member	9741515992
9.	Mr. Mahadevswamy S	Library Science (LIS)	Librarian	Member	9945272454
10.	Mr. Chandru N	Office	Clerk	Member	9663915265
11.	Ms. Prerana	II Yr BCom	Student	Member	7019648518
12.	Ms. Adithya	II Yr BBA	Student	Member	7899320954
13.	Ms. Chandana	III Yr BCA	Student	Member	6361784400
14.	MS. Harshitha P	II Yr M. Com	Student	Member	9482171977

  
**IQAC Co-ordinator**  
**M.I.T. First Grade College**  
**Mysuru-570 008**

**IQAC Coordinator**

  
**PRINCIPAL**  
**M.I.T. FIRST GRADE COLLEGE**  
**# F-29/1, 3rd Stage, Industrial Suburb**  
**Fort Mohalla, Mysuru-570 008**

**Principal**