



Maharaja Education Trust ®  
**MIT First Grade College**

(Affiliated to University of Mysore)  
Industrial Suburb, Manandavadi Road, Mysuru -570008

**DEPARTMENT OF COMMERCE AND MANAGEMENT**

Date : 04 May, 2022

**CIRCULAR**

A meeting has been scheduled today at 3:00 PM in staff room. All the staffs are hereby informed to attend the meeting without fail.

Meeting agenda:


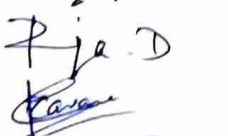
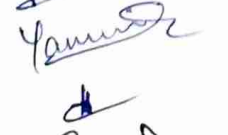

- Organizing Add on course "Basics of Tally-ERP 9" for Final year B. Com and BBA students.
- Any other issues relating to event.

  
HOD

  
Principal

Faculty Members:

**PRINCIPAL**  
**M.I.T. FIRST GRADE COLLEGE**  
# F-29/1, 3rd Stage, Industrial Suburb  
Fort Mohalla, Mysuru-570 008



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**DEPARTMENT OF COMMERCE AND MANAGEMENT**

Date: 04 May, 2022

**MINUTES OF MEETING**

Proceedings of Commerce Department meeting held on 04/05/2022. Meeting was held to conduct Add on course on "**Basics of Tally-ERP 9**" for final year B.com and BBA students under the chairmanship of our respected HOD Harshitha.R at 3p.m at Commerce Department.

**Suggestion noted:**

- Event date – 09 May, 2022
- Duration: 10 Days
- Event coordinators – Asst. Prof. Kavana N &Asst. Prof. Yamini R
- Trainer: Asst. Prof. Shubadha M R

HOD

Principal

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**DEPARTMENT OF COMMERCE AND MANAGEMENT**

Date:05 May, 2022

**Circular**

The department of Commerce and Management is conducting a certificate course on "**Basics of Tally-ERP 9**" for V Semester B. Com and BBA. Interested students can enroll their names with Assistant Professor Kavana N, Department of Commerce & Management on or before 08/05/2022.

The course will commence from 09<sup>th</sup> May 2022.

**Time:** 10.00am to 01.00pm (9<sup>th</sup> may-14<sup>th</sup> May 2022)  
01.00pm to 04.00pm (16<sup>th</sup> May-19<sup>th</sup> May 2022)

**Note:** Students have to maintain 75% attendance to get course completion certificate.

**Head of the Department**

**Principal**

**PRINCIPAL**  
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Fort Mohalla, Mysuru-570 008

**MIT FIRST GRADE COLLEGE**  
**Manandavadi road, Mysore**  
**DEPARTMENT OF COMMERCE AND MANAGEMENT**

Date : 18<sup>th</sup> June, 2019

**Circular**


The department of Commerce and Management is conducting a certificate course on “**Basics of Tally-ERP 9**” for V Semester B.Com and BBA. Interested students can enroll their names with Assistant Professor Kavana N, Department of Commerce & Management on or before 29/06/2019.

The course will commence from 2<sup>nd</sup> July 2019.

Time: 3.00 p.m. to 4.00 p.m.

**Note:** Students have to maintain 75% attendance to get course completion certificate.

  
**Head of the Department**

  
**Principal**  
**PRINCIPAL**  
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**MIT FIRST GRADE COLLEGE**  
**Manandavadi road, Mysore**  
**DEPARTMENT OF COMMERCE AND MANAGEMENT**

Date : 20<sup>th</sup> June, 2018

**Circular**

The department of Commerce and Management is conducting certificate course on “**Basics of Tally-ERP 9**” for V Semester B.Com and BBA. Interested students can enroll their names with Assistant Professor Kavana N, Department of Commerce & Management on or before 30/06/2018.

The course commences from 2<sup>nd</sup> July 2018.

Time: 3.00 p.m to 4.00 p.m

**Note:** Students have to maintain 75% attendance to get course completion certificate.

  
**Head of the Department**

  
**Principal**

**PRINCIPAL**  
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