



Maharaja Education Trust[R], Mysore
MIT FIRST GRADE COLLEGE

Fort Mohalla, Manandavadi road, Industrial suburb, Mysore-08



EXAMINATION COMMITTEE

MINUTES OF MEETING

Date: 18/07/2022

Venue: Principal's chamber

Presence: Principal & Exam committee members

- Internals dates were finalized to conduct from 27/07/2022 to 30/07/2022
- Last date for submission of question papers for faculties was 20/07/2022
- Discussion about the examination duty allotment for fulltime & part time faculties
- Last date for submission of scheme of evaluation by faculties has to be within 30/07/2022
- Briefed out that all students should mandatorily be in complete college uniform
- Answer scripts has to valued before 07/08/2022

Members:

1. ARVIND G - Co-ordinator
Dep. Of Computer Science
2. SUPREETHA S - Co-ordinator
Dep. Of Commerce and Management
3. HARSHITHA R
Dep. Of Commerce and Management
4. LATHESHWARI
Language department (Kannada)
5. RAKSHITH KESARI
Language department (English)
6. SACHIN C A
Dep. Of Commerce and Management
7. DARSHAN
Dep. Of Computer Science

K. S. Guler
PRINCIPAL
M.I.T. FIRST GRADE COLLEGE
F-29/1, 3rd Stage, Industrial suburb, Fort Mohalla, Mysuru-08

MIT FIRST GRADE COLLEGE

Fort Mohalla, Manandavadi road, Industrial suburb, Mysore-08

CIRCULAR

Cir.no/

Exam committee meeting I

Date: 01/02/2021

Venue: Principal's chamber

Presence: Principal & Exam committee members

Agenda of the meeting:

- Discussion about the first internals (odd sem)
- To chalk out the dates for submission of internal question papers
- Discussion about the examination duty allotment for faculties.
- Last date for submission of scheme of evaluation
- To finalize the dates within which answer scripts has to be valued by the faculties

Members:

1. MURALI MANOHAR – Co-ordinator
Dep. Of Computer Science
2. SUPREETHA S - Co-ordinator
Dep. Of Commerce and Management
3. HARSHITHA R
Dep. Of Commerce and Management
4. LATHESHWARI
Language department (Kannada)
5. RAKSHITH KESARI
Language department (English)
6. KIRAN J
Dep. Of Computer Science
7. SACHIN C A
Dep. Of Commerce and Management

MIT FIRST GRADE COLLEGE

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EXAMINATION COMMITTEE

MINUTES OF MEETING:

Date: 01/02/2021

Venue: Principal's chamber

Presence: Principal & Exam committee members

- First internals dates were finalized to conduct from 17/02/2021 to 20/02/2021
- Last date for submission of question papers for faculties was 09/02/2021
- Discussion about the examination duty allotment for fulltime & part time faculties
- Last date for submission of scheme of evaluation by faculties has to be within 23/02/2021
- Briefed out that all students should mandatorily be in complete college uniform
- Answer scripts has to valued before 21/02/2021

Members:

1. MURALI MANOHAR – Co-ordinator
Dep. Of Computer Science
2. SUPREETHA S - Co-ordinator
Dep. Of Commerce and Management
3. HARSHITHA R
Dep. Of Commerce and Management
4. LATHESHWARI
Language department (Kannada)
5. RAKSHITH KESARI
Language department (English)
6. KIRAN J
Dep. Of Computer Science
7. SACHIN C A
Dep. Of Commerce and Management

CIRCULAR

Examination committee Meeting -I

Date: 31/7/2019

Venue: Principal's chamber

Presence: Exam committee members

Agenda of the meeting:

- Discussion about the first internals (odd sem).
- To Chalk out the dates for Submission of Question Papers.
- To list out the materials needed for the examination.
- Discussion about the examination duty allotment for faculties.
- Last date for submission of scheme of evaluation.
- Disciplinary action taken against students.
- To finalise the dates within which answer scripts has to be valued by faculties.

Members

1. MuraliManohar –Coordinator, Dept., of Computer science *MR MuraliManohar*
2. Supreetha.S—Coordinator , Dept., of Commerce and Management *Sug*
3. Harshitha R *HR*
4. Latheshwari *L*
5. T.S.RakshithKesari *T.S.R*
6. Kiran J *Kiran J*
7. VarshiniP *V*

K Naga Gunda
PRINCIPAL
M.I.T. FIRST GRADE COLLEGE
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Fort Mohalla, Mysuru-570 003

MINUTES OF MEETING

Date: 31/7/2019

Venue: Principal's chamber

Presence: Exam committee members

- First internals dates were finalized to conduct from 13/8/2019-16/08/2019.
- Last date for Submission of Question Papers by faculties was 03/8/2019.
- Listed out the materials needed for the examination- answer scripts, graph sheets, etc
- Discussion about the examination duty allotment for full time and part time faculties.
- Last date for submission of scheme of evaluation by faculties has to be within 21/08/2019.
- All invigilators were instructed to not let students out during examination hours
- Briefed out that all the students should mandatorily be in complete college uniform
- Answer scripts to be valued before 23/08/2019 (one week) after the examination

Members

1. MuraliManohar –Coordinator, Dept., of Computer science. *M R MuraliManohar*
2. Supreetha.S—Coordinator, Dept., of Commerce and Management *Sup*
3. Harshitha R *HR*
4. Latheshwari *L*
5. T.S.RakshithKesari *RKS*
6. Kiran J *KJ*
7. VarshiniP *V*

K Nege gunda
PRINCIPAL
M.I.T. FIRST GRADE COLLEGE
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Fort Mohalla, Mysuru-570

CIRCULAR

Examination committee Meeting -II

Date: 10/9/2019

Venue: Principal's chamber

Presence: Exam committee members

Agenda of the meeting:

- Discussion about conducting preparatory exam(odd sem).
- Chalked out the dates for Submission of Question Papers.
- To list out the materials needed for the examination.
- Discussion about the examination duty allotment.
- Last date for submission of scheme of evaluation.
- Disciplinary action to be taken against students.
- To finalise the dates within which answer scripts has to be valued by faculties.

Members

1. MuraliManohar –Coordinator, Dept., of Computer science *M N MuraliManohar*
2. Supreetha.S—Coordinator , Dept., of Commerce and Management *Sup*
3. Harshitha R *Harshitha R*
4. Latheshwari *Latheshwari*
5. T.S.RakshithKesari *T.S.RakshithKesari*
6. Kiran J *Kiran J*
7. VarshiniP *VarshiniP*

K Neelgunda

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Fort Mohalla, Mysuru 575 004

MINUTES OF MEETING

Date: 10/9/2019

Venue: Principal's chamber

Presence: Exam committee members

- Preparatory exam dates were finalized to conduct from 23/9/2019-30/09/2019.
- Last date for Submission of Question Papers by faculties was 13/9/2019.
- Listed out the materials needed for the examination- answer scripts, graph sheets,.etc
- Discussion about the examination duty allotment for full time and part time faculties.
- Last date for submission of scheme of evaluation by faculties has to be within 07/10/2019.
- All invigilators were instructed to not let students out during examination hours
- Briefed out that all the students should mandatorily be in complete college uniform
- Answer scripts to be valued before 10/10/2019 (one week) after the examination

Members

1. MuraliManohar –Coordinator,Dept., of Computer science. *M R Murali Manohar*
2. Supreetha.S—Coordinator ,Dept., of Commerce and Management *Sup*
3. Harshitha R *HR*
4. Latheshwari *L*
5. T.S.Rakshith Kesari *TSR*
6. Kiran J *KJ*
7. VarshiniP *V*

K. R. G. G. G. G.

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Fort Mohalla, Mysuru-570 008

CIRCULAR

Examination committee Meeting-III

Date: 10/01/2020

Venue: Principal's chamber

Presence: Exam committee members

Agenda of the meeting:

- Discussion about conducting first internals (evensem).
- To Chalk out the dates for Submission of Question Papers.
- To list out the materials needed for the examination.
- Discussion about the examination duty allotment.
- Last date for submission of scheme of evaluation.
- Disciplinary action to be taken against students.
- To finalise the dates within which answer scripts has to be valued by faculties.

Members

1. MuraliManohar –Coordinator, Dept., of Computer science. *M R MuraliManohar*
2. Supreetha.S—Coordinator , Dept., of Commerce and Management *Sup*
3. Harshitha R *Harshitha R*
4. Latheshwari *Latheshwari*
5. T.S.RakshithKesari *T.S. Rakshith Kesari*
6. Kiran J *Kiran J*
7. VarshiniP *Varshini P*

K. S. Srinivasan

PRINCIPAL
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Fort Mohalla, Mysuru-570

MINUTES OF MEETING

Date: 10/1/2019

Venue: Principal's chamber

Presence: Exam committee members

- First internals for even sem dates were finalized to conduct from 3/2/2020- 05/02/2020.
- Last date for Submission of Question Papers by faculties was 22/01/2020.
- Listed out the materials needed for the examination- answer scripts, graph sheets,.etc
- Discussion about the examination duty allotment for full time and part time faculties.
- Last date for submission of scheme of evaluation by faculties has to be within 12/02/2019.
- All invigilators were instructed to not let students out during examination hours
- Briefed out that all the students should mandatorily be in complete college uniform
- Answer scripts to be valued before 12/02/2020 (one week) after the examination .

Members

1. MuraliManohar –Coordinator, Dept., of Computer science. *M. Murali Manohar*
2. Supreetha.S—Coordinator,Dept., of Commerce and Management *Sup*
3. Harshitha R *Harshitha R*
4. Latheshwari *Latheshwari*
5. T.S.RakshithKesari *T.S. Rakshith Kesari*
6. Kiran J *Kiran J*
7. VarshiniP *Varshini P*

K. S. Gunda

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