



Maharaja Education Trust ®
MIT First Grade College

(Affiliated to University of Mysore)
Industrial Suburb, Manandavadi Road, Mysuru -570008

Proceeding of IQAC Meeting for the academic year -2022-23

The IQAC committee organised a meeting at the Principal chamber on 30/7/2022 at 11.a.m. the agenda of the meeting were as follows:

1. Reconstitution of the committee with new members.
2. Brain storming on innovative quality initiatives for the current academic year.
3. Suggestions from the industry experts to rebuild the learning process.
4. Modes of better implementation of NEP-2020 in the current curriculum.
5. Modes of multi-disciplinary approach in academics.
6. Other things related to quality initiatives to be adopted in teaching learning process, administration and extension activities.

Proceedings:

The meeting started by welcoming the members by the NAAC coordinator, Dr. Chandrajith M., followed by the IQAC coordinator, who briefed the newcomers on the role of NAAC in the evaluation of HEIs and the importance of IQAC in HEIs and requested them to share their innovative thoughts for initiating new quality measures in the college to achieve better bench marks.

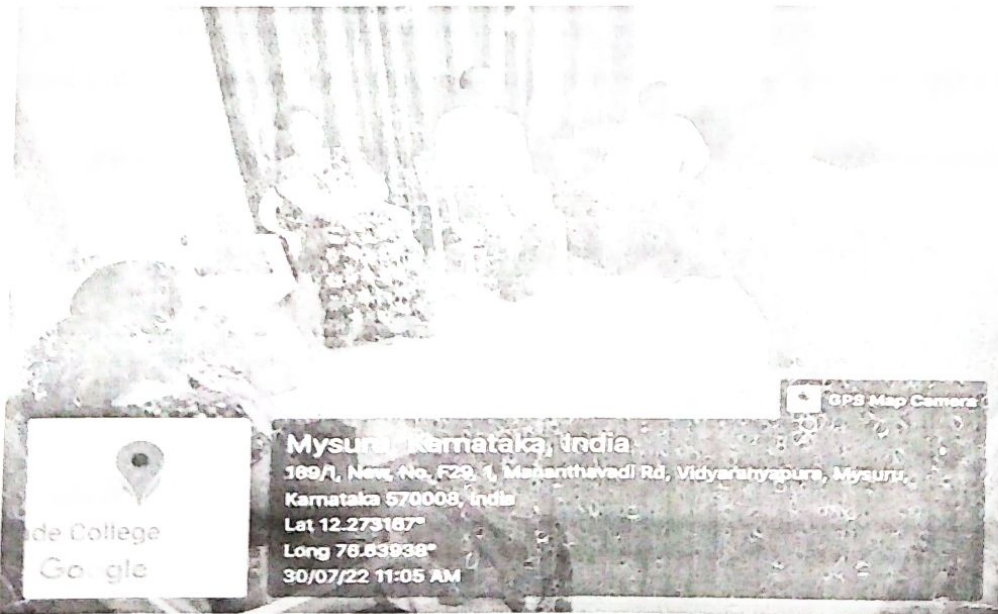
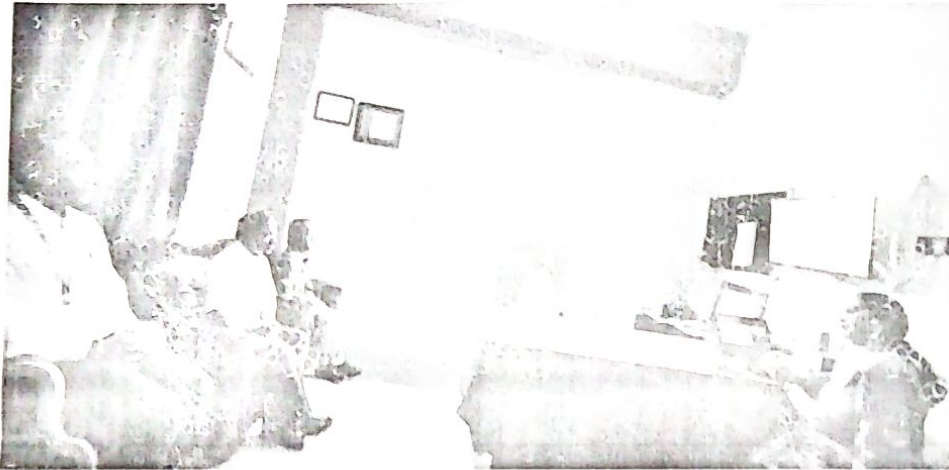
Mr. K G. Manjunath, a self-employed industrialist, and Sri N. B. Rajesth made significant contributions. After a great deal of brain storming for an hour by the external members and internal members of the committee, the following matters were finalised.

- To form a forum of the industrialists
- To encourage internships for the students to have better exposure
- To identify good talents and accommodate them with job opportunities in the forum.
- To create google forms on all the parameters of the college- for improvisation.
- To educate students on to focus on knowledge & experience and not much on the salary package.
- To strengthen internal policies on phone usage, timings, and other related things to the college.

IQAC coordinator proposed vote of thanks.

S.P. Srinivasan
IQAC Coordinator
MIT First Grade College
Industrial Suburb, Mysuru-570008

K. Rajesth
PRINCIPAL
M.I.T. FIRST GRADE COLLEGE
F-29/1, 3rd Stage, Industrial Suburb
Fort Mohalla, Mysuru-570 008



S.P. Sunitha
QAC Coordinator

Dr. Sunitha S P
IQAC Co-ordinator
M.I.T. First Grade College
Mysuru-570 008

Chandrajith M
NAAC Coordinator

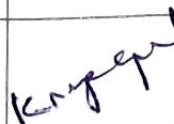
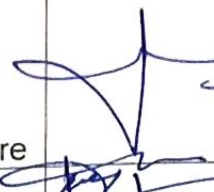


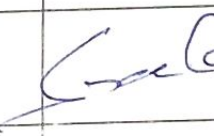
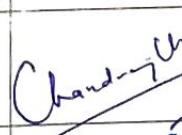
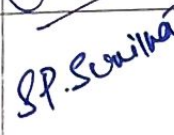
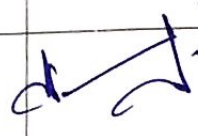

Dr. Chandrajith M

K Nage Gowda
Principal

Prof. K Nage Gowda

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Fort Mohalia, Mysuru-570 008

2. Staff Advisory members of IQAC Committee for the Academic Year 2022-23:

Sl No.	Position	Name	Signature
1.	Chair Person	Prof. K Nagegowda Principal MTFGC, Mysore-08	
2.	Management Representatives	1) Dr. S Murali President, MET, Mysore. 2) Shri. N R Manjunath Correspondent, GS Institutions, Mysore	
3.	Stake holders from Local Community	1) Sri Manjunath K G Executive Director KPLM Consulting Pvt Ltd #554, Aniketana Road, 11 th cross Kuvempunagar, Mysuru- 570023 Ph. No. 9008633144 mkaliyur@kplmconsulting.com 2) Sri N B Rajesh Postal Agent #301/1B, LakshmiVilas Road DevarajMohalla, Mysore-570024 Ph. No. 9900539998 nbrajesh68@gmail.com	 
4.	External Expert	Dr. K V Suresha Principal & Associate Professor JSS College for women, Mysore-	
5.	NAAC Coordinator	Dr. Chandrajith M Vice Principal & HOD of Computer Science, MTFGC, Mysore-08	
6.	IQAC Coordinator	Dr. S P Sunitha Assistant Professor & PG Coordinator PG Department of Commerce MTFGC, Mysore-08	
7.	Faculties Members	1) Asst. Prof. Aravind Department Of Computer Science MTFGC, Mysore-08 2) Asst. Prof. ReenaSateeh HoD of English MTFGC, Mysore-08 3)Asst Prof. Harshitha HOD of Commerce & Management MTFGC, Mysore-08 4)Asst. Prof. Latheshwari HOD of Kannada MIT FGC, Mysore-08	  For Sup


IQAC Co-ordinator
M.I.T. First Grade College
Mysuru-570 008


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Dated: 3/11/2021

Proceedings of the meeting held on 2nd November 2022

A snap meeting was scheduled on 2nd November 2022 at 3.30 P.M. in the Principal's chamber to reframe the IQAC committee owing to the demise of an external member Industrialist Sri Manjunath K G, Executive Director, KPLM Consulting Pvt Ltd, Mysore and other external member Sri N B Rajesh (Parent), Postal Agent, Mysore needed an exit from the committee owing to personal constraints. The following decisions were made after a thorough brain storming among the existing members and obtaining confirmation from the proposed members over the phone.

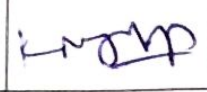
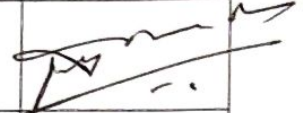
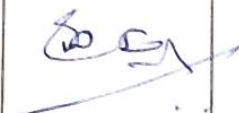
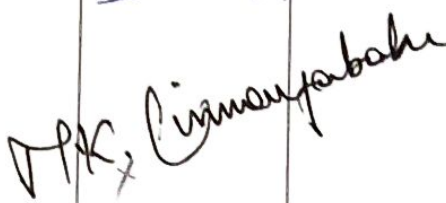

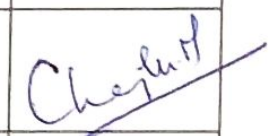
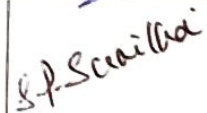
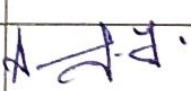
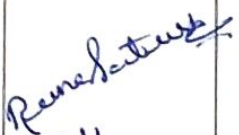



- Mr. K P Pradhyumna, Retired SBI Bank Personnel, Trainer for personal development and a motivational speaker was chosen as an external member.
- Mr. M K Vinaya Babu, Business person and a stakeholder (Parent) was chosen as another external member.
- Ms. Akshatha A M was chosen as representative member of Alumni of the institution.
- Ms. Bhavna Mirle, 3rd BCom, was chosen as representative member of student community of the institution.

S.P. Swetha
IQAC Coordinator
M.I.T. First Grade College
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Members of IQAC Committee for the Academic Year 2022-23:

Sl No.	Position	Name	Signature
1.	Chair Person	Prof. K Nage Gowda Principal MTFGC, Mysore-08	
2.	Management Representatives	Shri. N R Manjunath Correspondent, MIT Institutions, Mysore	
3.	Stake holders from Local Community	1) K P Pradhyumna Retd. Chief Manager, SBI & Personality Development Trainer Faculty in Personality Development Secretary, OJAS Charitable Trust, Mysore. 2) M K VinayaBabu (Parent) Proprietor, SPL Properties Mysore-570034	 
4.	External Expert	Dr. K V Suresha Retd. Principal & Associate Professor JSS College for women, Mysore-09	
5.	NAAC Coordinator	Dr. Chandrajith M Vice Principal & HOD of Computer Science, MTFGC, Mysore-08	
6.	IQAC Coordinator	Dr. S P Sunitha Assistant Professor & PG Coordinator PG Department of Commerce MTFGC, Mysore-08	
7.	Faculties Members	1) Asst. Prof. Arvind G Department Of Computer Science MTFGC, Mysore-08 2) Asst.Prof. ReenaSateeh HoD of English MTFGC, Mysore-08 3) AsstProf.HarshithaR HOD of Commerce & Management MTFGC, Mysore-08	  
8.	Alumni	AsstProf.Akshatha A M Dept of Commerce & Management, MIT FGC, Mysore-08	
9.	Student Representative	Ms. BhavanaMirle III BCom, MIT FGC, Mysore-08	


IQAC Co-ordinator
M.I.T. First Grade College
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Dated: - 07/11/2022

IQAC Meeting Proceedings

Proceedings of the Review meeting on SSR Preparations on 5th November 2022

The IQAC had organised a review process of SSR preparations by the external expert committee members. The purpose of the review process was to know the extent of the preparation of the college prior to submission. The expert committee included Mr. Harish Madival, Assistant Professor, Department of Physics, SJR College of Arts, Science and Commerce, Race Course Road, Gandhi Nagar, Bengaluru and Dr. K V Suresha, Former Principal, JSS College for Women, Saraswathipuram, Mysore.

- The external members observed the data submitted and the supportive documents provided for each criteria and suggested minor changes that need to be done.
- Criteria coordinators were asked to implement a sequential pattern of uploading the documents.
- Charts and graphs were suggested for the qualitative metrics that depict the metrics and actions taken.
- Sufficient care in the uploading quantitative data was advised.
- Faculty were trained and oriented on presentation of the qualitative metrics during the peer committee visit.

S.P. Suresha

IQAC Coordinator

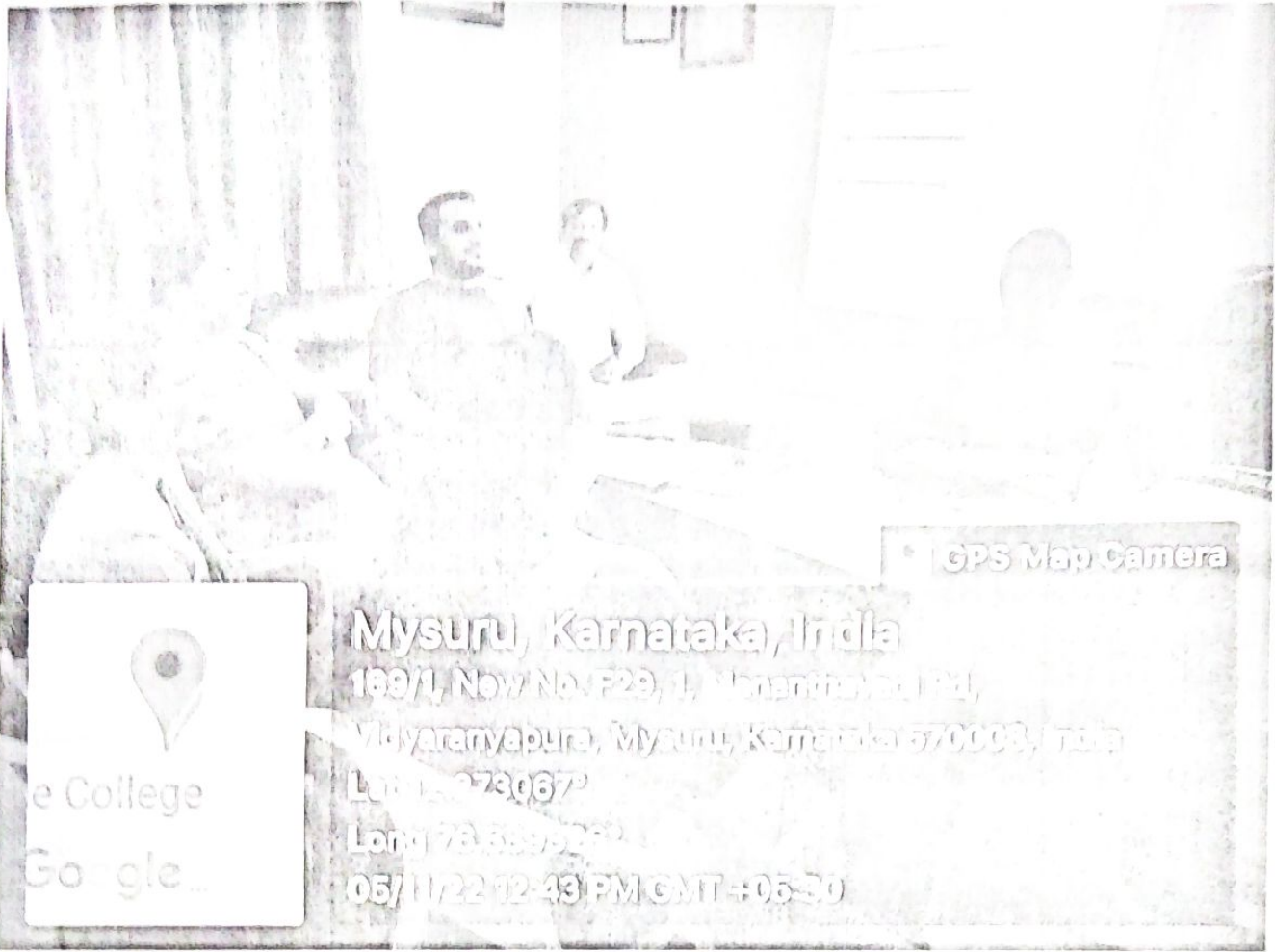
Dr. Smita S.P.
 IQAC Co-ordinator
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K. Nage Gowda
 Principal

Prof. K Nage Gowda

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Criterion wise SSR Review and discussion




GPS Map Camera


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 Vidyanayapura, Mysuru, Karnataka 570008, India
 Lat 12.273067°
 Long 76.63952°
 05/11/22 12:43 PM GMT +05:30



GPS Map Camera


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 Google...

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IQAC

Date:-09-12-2022

Meeting Proceedings of IQAC meeting with the Heads of the Department held on 08-12-2022

Agenda:

1. Department-wise and Committee wise action plan.
2. Other things related to quality initiatives to be adopted in teaching learning process, administration and extension activities.

The chair-person and members were welcomed by the IQAC Coordinator, further briefed on the action plan framed for the academic year. The action plan defines the activities to be organised in the current academic year. Owing to SSR submission, DVV and Peer team visits, there is time constraints, hence the department heads and committee coordinators are suggested to organise the events/ seminars/ workshop/ special lectures/ extension activities within the available time.

There were suggestions from the members on the areas of organising the events and few on the extension activities. Members came with new areas for the events to be organised in the language and other inter disciplinary events.

Further preparations for the Peer visit was discussed.

Areas of preparation are-

- Department files to be updated
- Course file, Personal profile, Mentors diary.
- Identification of the slow and advance learners to be completed once the second semester results are announced.
- Lesson plan and work diary duly filled and signed by the HOD and Principal.
- Attainment of Cos and POs for the previous year.
- Department PPT to be prepared for the NAAC Peer team visit with all the valid details.
- Preparation of Budget department wise to organise the events.

The meeting ended by thanking the members and suggested to gear up with the upcoming peer visit and institutional activities.

S.P. Swatha
9/12/22
IQAC Coordinator

Chandrajith M
9/12/22
NAAC Coordinator

K Nage Gowda
Principal

Dr. S.P. Swatha
IQAC Coordinator
M.I.T. First Grade College
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Dr. Chandrajith M

Prof. K Nage Gowda

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IQAC

Date: 09/09/2022

Action Plan 2022-23

To enhance the profile of our institution, the following quality initiatives need to be organised by the respective departments and committees during the AY 2022-23 and improve the teaching learning process.

Following are the Initiatives to be completed before 31st May, 2023.

Sl. No	Description	Department/IQAC/ Committee	No. of Activities
1.	Value added courses of 30 hours min duration	CS	01
		C and M	01
		PG	01
		English	01
		Kannada	01
2.	Professional Ethics	CS	01
		C and M	01
		PG	01
		English	01
		Kannada	
	Crosscutting issues & Gender sensitivity	Equal Opportunity	01
		Anti-sexual harassment	01
		Grievance cell	01
	Human Values	Placement	01
	Constitution	Anti-ragging	01
Environment and Sustainability	Rotaract	01	
3.	Focus on experiential learning through projects, industrial visits and academic excursions	NSS	02
		CS	01
		C and M	01
4.	Semester wise online feedback and its analysis from the following stakeholders 1) Students 2) Teachers 3) Employers 4) Alumni	PG	01
		Criteria 1	
5.	Organization of special lecture/workshop/conference/seminar programmes for effective learning of the	CS	01
		C and M	01
		PG	01

6.	Entrepreneurial and Innovation related activities	SwadeshiVidyarthi Brigade	01
7.	Workshops/seminars need to be conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship.	CS	01
		C and M	01
		PG	01
8.	Presentation and publication of papers by the faculty	Each Faculty should publish at least 1 in reputed journals	
9.	Capacity building and skills enhancement initiatives to be taken		
	Soft skills	Department of English	01
	Personality development	Placement Cell	01
	Life skills (Yoga, physical fitness, health and hygiene),	Sports Committee	01
		NSS	01
	ICT/computing skills	Department of CS	01
Guidance for competitive examinations	Department of C & M	01	
10.	Inter-college cultural and sports events to be organized	Cultural Committee	01
		Sports Committee-each	01
11.	Involvement of alumni association in academics as experience sharing and other forms of contributions	Alumni association	03
12.	Conduction of FDP for the teaching and non-teaching staff of minimum one week duration	Management & IQAC	01
13.	Improvisation in academic and administrative audit	Management & IQAC	01

S.P. Swaita
 IQAC Co-ordinator
 IQAC Co-ordinator
 M.I.T. First Grade College
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Chandrasekhara M
 NAAC Co-ordinator
 17/12/22

K. R. Gurda
 Principal
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Dated: 04-03-2023

Proceedings of the meeting held on 3rd March 2023

- Preparation for the peer team visit was analysed and shortcomings were discussed.
- Allotment of faculty for the various committees were decided.
- Principal and IQAC PowerPoint presentation was presented in the meeting and small changes were suggested in the IQAC meeting and the same was approved with few minute changes.
- Cultural programmes to be organised on the eve of 9th were decided.
- Other general things related to PTV was finalised.

S.P. Suvitha

IQAC Coordinator
IQAC Co-ordinator
M.I.T. First Grade College
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Principal
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Dated: 03/03/2023

Proceedings of the IQAC General meeting held on 03/03/2023

- All the department heads and committee coordinators are informed to submit the documents criterion wise files and related documents as per SSR and DVV to the IQAC 6th March 2023 for all the five years.
- Department heads are informed to finalise their PPTs as suggested by the IQAC committee with all required data.
- There will be a visit to all the departments by Principal, VNAAC coordinator and IQAC coordinator tomorrow i.e. is on 4th March 2023.
- Committees constituted were announced to the staff and required duties were informed to be performed during the PTV process.
- Arrangement for NAAC Peer team Visit presentation room to be well equipped with all the required gadgets and members responsible for the same was announced.
- Arrangements for escorts and travels for NAAC team members were decided and shared the details and dos and don'ts were informed to the respective members.
- Arrangements for the welcome such as band, decorations, NSS and other areas were discussed and finalised with activities to be done on the day of NAAC visit.
- Preparation for cultural programmes were finalised with number and type of events.

P. Swatika
IQAC Coordinator
IQAC Co-ordinator
M.I.T. First Grade College
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K. Naga Gouda
Principal
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Date:- 02-05-2023

NAAC Criterion Committees

Sl. No	Criteria	Staff Name	Position	Signature
1	Criteria 1: Curriculum aspects	DeepaPrabhu I	Coordinator	
		Manohar N	Member	
		Nagashree M D	Member	
2	Criteria2: Teaching & learning Evaluation	Sachin C A	Coordinator	
		Kavana N	Member	
		Bhavya K	Member	
		Yamini R	Member	
3	Criteria 3: Research & extension activities	ReenaSateesh	Coordinator	
		Dr. Nanda T N	Member	
		Latheshwari	Member	
		RakshithKesari	Member	
4	Criteria 4: Infrastructure & Learning Resources	K Arun Kumar	Coordinator	
		Rahul Dev S	Member	
		Mahadevaswamy G S	Member	
		Shubhada M R	Member	
5	Criteria 5: Student support & progression	Arvind G	Coordinator	
		Vasanthi	Member	
		Mahesh D M	Member	
		Darshan Kumar	Member	
		Suhas B Raj	Member	
		M Renuka Devi	Member	
6	Criteria 6: Governance, Leadership & management	S Supreetha	Coordinator	
		Harshitha R	Member	
		Pooja D	Member	
7	Criteria 7: Institutional Values & best practices	Akshatha A M	Coordinator	
		Varshini P	Member	
		Prathap S A	Member	

R.P. Swetha
02/05/23
IQAC Coordinator
IQAC Co-ordinator
M.I.T. First Grade College
Mysuru-570 008

Chanditha M
2/5/23
NAAC Coordinator

K. N. Srinivasan
Principal
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Dated: 24/05/2023

Proceedings of the meeting held on 23/05/2023

- All the department heads and committee coordinators are informed to submit the annual report of the activities undertaken during the 2022-23 academic year.
- Department heads are informed to get ready for the Academic audit for the academic year 2022-23 by the internal audit committee members in the month of June 2023.
- All the faculty should update their individual profile and should be ready for their progress for self-appraisal.
- Organisation of FDP and areas of FDP were discussed. Non-teaching staff to prioritise for development program was decided.
- Mode of internal examination with CO-POs were to be implemented in the upcoming internals was decided.
- Focus on the organisation of events on teaching and learning area are to be increased.

S. P. S. Swathika
24/5/2023
IQAC Coordinator
IQAC Co-ordinator
M.I.T. First Grade College
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K. S. S. S. S.
Principal
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Dated: 1/06/2023

Proceedings of the meeting held on 31/05/2023

- All the department heads were called to discuss on the conduction of parent teachers association and purpose of the meet was decided.
- Department heads came out with areas to cover for the interaction among the parents and the resource persons to be invited.
- Orientation for the Parents of fresher's for the academic year 2023-24 was decided.
- Areas for special lecture, interaction and discussion were decided. Few to mention are
 - Parenting challenges of Adolescent group
 - Handling of Stress and Psychological tensions of the youth.
 - Mobile addiction and ways to get rid of them.
 - Healthy life styles
 - Hitches confronted by Girl students
- Discussion on the parents reach, confirmation, venue, and refreshment to be arranged were also discussed.
- Resource persons to be invited are of from the profession of psychologists, doctors, law and Master of Social Work and other areas related to HR.

S. S. S. S. S.
11/6/23
IQAC Coordinator
M.I.T. First Grade College
Mysuru-570 008

[Signature]
Principal
PRINCIPAL
M.I.T. FIRST GRADE COLLEGE
F-29/1, 3rd Stage, Industrial Suburb
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